



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/RG/B.01.07/15/

Date: /07/2015

Limited Tender Notice

Sealed quotations are invited from reputed firms/authorized dealers/ suppliers for the supply, installation and commissioning of Computer Desktop, Server, Printer etc. for the Directorate of Distance Education, Dibrugarh University.

Availability of Bid Papers	From 17.07.2015 to 24.07.2015 (Between 10:00 A.M. to 4:00 P.M.)
Last date for receipt of Bid	27.07.2015 (upto 11:00 A.M.)
Time & Date of opening the Bid	27.07.2015 (at 2:30 P.M.)
Cost of Tender Document	500/- (Non-refundable)
EMD	2.5 % of the Tender Value

The limited tender documents can be obtained on any working day during office hours between 10:00 A.M. to 4:00 P.M. from the office of the undersigned by paying the cost of tender document through Bank Draft drawn in favour of the Registrar, Dibrugarh University payable at S.B.I. Dibrugarh University Branch. The cost of Tender Document may be submitted along with the Technical Bid of the Tender.

Sd/-

Registrar

Dibrugarh University

Copy to:

1. The Hon'ble Vice-Chancellor, D.U. for favour of information.
2. The Deputy Registrar (F&A), D.U. for information.
3. The Director, Directorate of Distance Education, D.U. for information.
4. Dibrugarh University Website
5. Notice Board
6. Office File

Sd/-

Registrar

Dibrugarh University

**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY
DIBRUGARH :: ASSAM
PIN: 786004**



Tender No. : DU/RG/B.01.07/15/.....

Date:/07/2015

BID DOCUMENT

FOR

Name of Work: Supply, installation and commissioning of Computer Desktop, Server, Printer etc. for the Directorate of Distance Education, Dibrugarh University.

CUT – OUT SLIP

Name of Work: Supply, installation and commissioning of Computer Desktop, Server, Printer etc. for the Directorate of Distance Education, Dibrugarh University.

Tender No. DU/RG/B.01.07/15/.....

Date:/07/2015

Submission due date and time: 27.07.2015 (upto 11:00 A.M.)

From:

Name:

Address:

Contact Number:

To:

The Registrar

Dibrugarh University

Dibrugarh – 786004, Assam

(To be pated on the outer envelope containing “Technical & Commercial” bids)



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

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Sd/-

Registrar

Dibrugarh University

Part A: Terms & Conditions

Part B: Specifications

Note:

Price of Rs. 500/- (non-refundable) can be submitted at the time of collection of the tender document from the office of the Registrar, Dibrugarh University paid in the form of Demand Draft drawn in the favour of the Registrar, Dibrugarh University payable at S.B.I., D.U. Branch or may be submitted along with Technical Bid of the Tender.

Important Dates:

Last date of Sale of Tender Document:	24.07.2015 (Between 10:00 A.M. to 4:00 P.M.)
Last date of Receipt of Sealed Bids:	27.07.2015 (upto 11:00 A.M.)
Date of Opening Technical Bids:	27.07.2015 (upto 11:00 A.M.)

Part A: Terms & Conditions

General Information:

The limited tender bids duly complete in all respects, along with the necessary documents should be submitted to the Registrar, Dibrugarh University. The technical bids so received shall be opened on **27.07.2015 at 2:30 P.M. at the office of the Registrar, Dibrugarh University** in the presence of the tenderers or their representatives. The Financial Bids of the tenderers shall be opened on a later date to be intimated to the tenderers whose Technical Bids are found to be valid. Right to reject any or all tenders, without assigning any reason thereof is reserved by the Dibrugarh University.

Terms and Conditions of Supply:

1. The last date and time for the acceptance of the bids is 27.07.2015 (upto 11:00 A.M.)
2. **The tendering firm must have a permanent establishment in Dibrugarh.**

3. Suppliers shall submit the following documents along with their quotations:

- (a) Income-Tax clearance certificate from the Income-Tax Officer concerned, certifying that the tenderer has cleared all the Income-Tax dues.
 - (b) Audited balance sheet for the last three years.
 - (c) Earnest Money Deposit in the form of Demand Draft drawn in the favour of the Registrar, Dibrugarh University on any Scheduled / nationalized Bank, payable at S.B.I., Dibrugarh University. The amount for earnest money shall be 2.5 % of the Tender Value.
 - (d) VAT Registration No.
 - (e) Technical specifications offered by the supplier.
 - (f) Technical compliance table.
 - (g) Technical literature regarding the offered products including diagrams.
4. The rates should be mentioned in the Schedule attached with the Tender Document. Each page of the tender shall be signed in full and stamped with seal by the supplier. The supplier must clearly state in what capacity he or she is signing the Tender.
 5. The supplier shall submit the tender in two envelopes. The first envelope (Technical Bid) shall contain all the documents referred to in **2 above** and sealed. The second envelope (Commercial Bid) shall contain the Schedule, in which the supplier shall register the rates of supply. The second envelope shall also, likewise, be sealed. Both the envelope then should be put together and should be sealed in an envelope on which the cut out slip provided as part of the tender document should be pasted and should prescribe time and date. The Technical Bid shall be opened first to ensure that the suppliers have submitted all the requisite documents. If the technical Bids are not in order or are deficient in some respect, the commercial bids in respect of such tenders shall not be opened. The date and time of opening the financial bids shall be announced one day after opening all the technical Bids.
 6. Limited Tender bids not accompanied by the requisite amount of Earnest Money Deposit are liable to be rejected. **The D.D. of Earnest Money should be enclosed along with the Technical Bid Document.**
 7. Supplier should read carefully all the instructions and terms and conditions etc, before registering rates in the prescribed schedule of the tender. Taxes and duties etc. should be shown separately.
 8. The Technical Documents shall be opened on 27.07.2015 (upto 11:00 A.M.) or on the next working day if the offices of the University remain closed due to any reason.
 9. Technical specifications of the instruments / equipments are given in these papers (**Part B**).
 10. The delivery and installation should be completed within 2 (two) months. No extension shall be granted for the delivery period, under any circumstances.

11. If the supplier fails to deliver the article as per the delivery schedule, the University shall be free to procure the balance / undelivered supply, at the risk and cost of the supplier, from other such suppliers.
12. The materials / equipments supplied by the supplier shall be accepted after inspection by an officer authorized by the competent authority. No materials / equipments which do not conform to the specifications laid down in terms & conditions or damaged in transit shall be accepted.
13. The bills of the suppliers shall be paid by the University after all materials / equipments have been received and installed, inspected as above.
14. Vendor must submit Compliance Statement in tubular form comparing each specification of the quoted item with that given in the Tender Document, *i.e. Part B*.
15. The warranty period shall be as mentioned in the Specification.
16. The materials / equipments shall be supplied and installed at the building of the Directorate of Distance Education, Dibrugarh University.
17. In the event of any breach of the terms and conditions of the supply, the University may terminate contract placed with the supplier and forfeit the security deposit of the supplier.

Note:

- (a) Tenderers are advised to read carefully the Terms & Conditions of supply before recording the rates in this Schedule.
- (b) No erasures or overwriting shall be allowed, unless they are authenticated under full signature and the seal of the tenderer.
- (c) The University reserves the right to:
 - (i) Accept / reject any / all tenders without assigning any reason thereof.
 - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
 - (iii) Add / modify / relax or waive any of the conditions stipulated in the tender document whenever deemed necessary.
 - (iv) Award the contract to one or more tenderers for the items covered by the tenderer.

Item No.	Description of Goods with details of specifications.	Unit Price	Taxes	Amount	Any other details

Signature of the Tenderer
Seal of the Firm

Part – B
Specifications

Sl. No.	Item	Description
01	Server	Intel 4 th Generation Intel ® Core™ i7-4770 Processor (3.4 GHz, 8M, 84W), Windows 7 Professional, English, 32 bit (including Windows 8.1 Pro 64 bit License and Media), 18.5” Wide Screen Monitor with LED Back Light, 4GB (1x4 GB) 1600 MHz DDR3 Non-ECC RAM, DVD Writer, Primary Hard Disk Drive: 256 GB Solid State Drive, Secondary Hard Disk Drive: 500 GB SATA Hard Disk Drive, USB Optical Mouse, USB Keyboard, 5 Years warranty.
02	Client	Intel 4 th Gen Core TM i3 – 4130 Processor (Dual Core, 3MB Cache, 3.40 GHz, w/HD4400 Graphics), Genuine Windows 7 Professional 32 bit with Media, 18.5” Wide Screen Monitor with LED Back Light, 2 GB RAM, DVD Writer, 50 GB 3.5 inch Serial ATA (7,200 Rpm) Hard Drive, USB Entry Keyboard, USB Optical Mouse, 5 Years Warranty.
03	Line Matrix Printer	Printer type: LMP, No. of print Columns: 136 Columns No. of paper Paths: Single paper path, Printing Colour: Black Print Method: Impact Line Matrix, Printer Dimension: 660 mm x 546 mm x 914 mm Weight: 52 Kg, Shipping Weight: 165 lbs (75 Kg) Manufacturer Warranty: 1 Year Onsite Warranty Paper Feed Speed (Inches per Second): 20 Print Speed – High Speed (LPM) – UCC: 1000 Print Speed – High Speed (LPM) - LCC: 856 Print Speed – Data Processing (LPM) – UCC: 750 Print Speed – Data Processing (LPM) – LCC: 600 Print Speed – Near Letter Quality (LPM)- UCC: 400 Print Speed – Near Letter Quality (LPM)- LCC: 306 Print Speed – Graphics (IPM) 60x48 dpi: 125 Print Speed – Graphics (IPM) 60x72 dpi: 83 Print Speed – Graphics (IPM) 60x96 dpi: 42 Fonts Supported: NLQ Serif, NLQ Sans Serif, Data Processing, High Speed, OCR A, OCR B Print Attributes: Bold, Italic, Double Width, Double Height, Overstrike Underline, Subscript and Superscript. Pitch Supported (CPI – Characters per Inch): 10, 12, 13.3, 15, 17.1 20 (except NLQ for 20 pitch) Line Spacing (LPI – Lines per Inch): 6, 8, 10.3, n/72, n/216 Printable Width: Up to 13.6” (345 mm) Resident Character Sets: 99 plus character sets including ECMA Latin 1, DEC Multinational, IBM Code page 437 and 850, OCR A, OCR B, UTF8 encoded Unicode

		<p>Resident Bar Codes: 30 resident symbologies, including Code 39, EAN 8/13, UPC A/E, Postnet, Royal Mail, Interleaved 2 of 5 and PDF 417</p> <p>Indian Language Printing: Bi-lingual (Devangiri) Printing capability</p> <p>Dot Size: 16.7 mil</p> <p>Types of paper handled: Continuous, Fan Folded, Edge – perforation</p> <p>Paper Width supported: 76mm to 432mm</p> <p>Number of Copies : Carbon Multipart : 4 copies</p> <p>Carbonless multipart: 6 copies</p> <p>Paper Quality and Thickness: upto 0.6mm max. weight of 163 gm/sq.mts.</p> <p>Paper Feed (Input) : Bottom Feed</p> <p>Paper Path : Straight through paper path with easy-load dual adjustable tractors</p> <p>Paper Path (Exit): Rear Exit Path</p> <p>Built – in Functions:</p> <p>Paper Motion Detector and Alarm, Integrated Print Management</p> <p>Ribbon Life Monitor, Black Back Form Sensor, Front Paper Tray</p> <p>Rear Pull Out Paper Tray, Extended Door Kit, High Rear Paper Tray</p> <p>Acoustic Shroud, Front Paper Access System,</p> <p>Connectivity, Drivers and Emulations:</p> <p>Interface – Parallel (Centronics), Interface – Serial (RS 232 C)</p> <p>Interface – USB, Interface – LAN (Ethernet)</p> <p>Interface – WLAN (Wireless)</p> <p>Printer Drivers: Standard SAP Device Types, Windows 95/98/SPVISTA/NT/2000/2003/2008/7/8</p> <p>Emulation Optional : ANSI, IPDS, PCL2, DEC LG, TN5250/TN3270</p> <p>Power and Operating Conditions</p> <p>Input Voltage : Auto Ranging 100-120 VAC, 200-240 VAC</p> <p>Frequency : 50/60 Hz</p> <p>Power Consumption Stand-by : less than 14 watts</p> <p>Power Consumption Operating mode : 300 watts</p> <p>Operating Temperature : 50° to 104 ° F (10 ° to 40 ° C)</p> <p>Energy Star Compliance : Energy Star – Less than 14 watts</p> <p>Safety and Reliability</p> <p>MTBF : 10,000 Hours (Hours at 25% duly cycle and 25% page density)</p> <p>Life of Cartridge Ribbons: 30,000 Pages (ISO 19,750 Test page)</p>
		Noise Level: 65.5 dBA
04	LaserJet Printer	<p>Print Speed Black: Up to 50 ppm</p> <p>Printing Quality Black: Best Up to 1200 x 1200 dpi</p> <p>Duty Cycle (monthly, A4): Upto 2,25,000 pages</p> <p>Processor Speed: 800 MHz</p> <p>1 Hi – Speed USB 2.0</p> <p>1 Gigabit Ethernet,</p> <p>2 External Host USB (1 walk-up & 1 external accessible)</p> <p>2 Internal Host USB 2.0 – like ports (for 3rd party connection)</p>

		<p>1 Hi – Speed USB 2.0 HIP (for 3rd party connection)</p> <p>Minimum System Requirement: Windows 8, Windows 7, Windows Vista, Windows XP (SP2 or higher), Windows Server 2003 (SPI or higher), Windows Server 2008, Windows Server 2008 R2</p> <p>200 MB available Hard Disk space</p> <p>Mac OS X v10.5, 10.6, 10.7</p> <p>150 MB available hard disk space</p>
05	Networking	<p>Networking in a room with 2 Nos. of Computer and 1 Server, 2 Printers</p> <p><u>Items Required:</u></p> <p>D-Link CAT6 cable – 55 meter</p> <p>D-Link 8 Port Switch: 1 Nos.</p> <p>RJ 45 connector: 21 Nos.</p> <p>I/O Box with mount surface box: 7 Nos.</p> <p>C. Pipe 1 inch: 8 Nos.</p> <p>Installation Charges for networking of computers and printer: 1 Job</p>
06	Online UPS	<p>6 KVA/ 5.4 KW Online UPS with 3 Hours Back-Up using 16 Nos.</p> <p>12V – 100 AH SMF Battery, Battery Rack with interlink Cables.</p>

Signature:

Date:

Name:

Address:

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Mobile No.

Sd/-
Registrar
Dibrugarh University