

NOTIFICATION

This is for information of all concerned that Departments under SAP who have received the sanction for construction / renovation under Non-recurring head, as per UGC guideline, the Departments have to obtained prior approval on Plan & Estimate for such construction / renovation work. As such, the concern Departments are requested to submit the following documents for onward submission to UGC for their consideration.

1. Rate Conformity Certificate.
2. A certificate from the Registrar to the effect that the estimate has been approved by the planning and Construction Board.
3. A certificate from the Registrar stating that expenditure would be within the sanctioned amount and in case of any excess being spent would be made by the University from its own resource.
4. Plan and estimate of the proposed Construction / Renovation work.

All concerned are advised to undertake such Construction / Renovation work after actual receipt of grant for the said purpose to avoid objection from UGC.

Please ignore if already submitted.

Sd/-
Registrar
Dibrugarh University
Dibrugarh

Memo No. DU/RP/SAP APPROVAL/2015/ 669

Date: 03/11/2015

Copy to:

1. The Vice-Chancellor, D. U. for favour of kind information.
2. The Dean, Research & Development, D.U. for information.
3. The Deputy Registrar (F&A), D.U. for information.
4. The Head, Dept. of _____ D.U. for information and necessary action.
5. Website, Dibrugarh University.
6. Office File.

Sd/-
Registrar
Dibrugarh University
Dibrugarh