



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY
DIBRUGARH , 786004, Assam

No. DU/EST-B/III/SC/556/1996/9820

Date: 06 /12/2016

Advertisement No. : DU/EST-B. 14/2016

A Walk-in-Interview will be held on **16/12/2016** from 11.00.a.m. onwards in 'Chintan' the Conference Hall of the Administrative Building, D.U. for filling up of the following temporary post on contract basis for the Dibrugarh University Guest House.

Name of the Post: Front Desk Executive (Contractual)--02(two) posts, one post reserved for Lady.

Essential Qualification: Bachelor Degree in Hotel Management.

Desirable: i) Pleasing personality and good communication and public relation skills.
ii) Proficiency in Computer Application.
iii) House keeping experience in Guest Houses or Hotels.

Salary: Rs. 15,000/-(Rupees Fifteen thousand) only (consolidated) per month.

Age: Not less than 18 years or more than 38 years. Intending candidates having requisite qualification are required to appear in the interview with their Bio-data, attested copies of all relevant testimonials along with the originals. They shall have to register their names as candidate by depositing Rs.100/-(Rupees Hundred) only before commencement of the Interview. No TA/DA shall be admissible.

Sd/-
Deputy Registrar (Admn)
Dibrugarh University
Dibrugarh

Dated: 06 /12 /2016

Memo No. DU/EST-B/ III/SC/556/1996/9821-29

Copy to:-

1. The Hon'ble Vice Chancellor, D.U. for favour of information.
2. The Heads/Directors/Chairpersons of the Departments, D.U. for information.
3. The DR (Admn)/AR (Admn)i/c/AR(F & A)/OSD(F & A) D.U. for information
4. All Officers, D.U. for information.
5. The Assistant Director, Employment Exchange Dibrugarh for information.
6. The Adverting Manager, The Assam Tribune with a request to publish the advertisement in their daily newspaper on **07/12/2016**.
7. The Programmer, D.U. to upload the advertisement in the D.U. website
8. Notice Board of the University.
9. Office File.

Sd/-
Deputy Registrar (Admn)
Dibrugarh University
Dibrugarh