



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/RG/B.01.07/16/2044

Date: 21.12.2016

Notice Inviting Quotation

Sealed quotations are invited from reputed firms/authorized dealers for the supply and installation of the following items for L.N.B. Library, Dibrugarh University as per specification mentioned below. The quotations will be received by the undersigned on or before **04.01.2017 upto 11:00 A.M.** and will be opened on the same date at **11:30 A.M.** in the presence of the intending quotationers or their authorized agents.

Sl. No.	Particulars	Preferred Brand/Model/Specification	Qty.
01	Printer	HP MFP M126nw	02 Nos.
02	Barcode Reader	Metrologic Barcode Instrument (MS9590)	06 Nos.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quantity mentioned above may be increased (if necessary) at the time of order as per actual requirement.
4. Payment will be made only after successful receipt of the materials in good condition.
5. The quotation should be addressed to the "**Registrar, Dibrugarh University, Dibrugarh – 786004**" super scribing the Quotation Notice Number on the envelope.
6. Any kind of VAT/ Taxes (if any) must be clearly indicated in the quotation.
7. The tendering firm must have proper PAN/TIN No. and the same shall have to be enclosed with the quotations.

**Sd/-
Registrar
Dibrugarh University**

Copy to:

1. The Assistant Registrar (F&A), D.U. for information.
2. Dibrugarh University Website.
3. Notice Boards.
4. Office File.

**Sd/-
Registrar
Dibrugarh University**