



DIBRUGARH UNIVERSITY : DIBRUGARH - 786 004 □ ASSAM

Advt. No. A-8/2016 dated 06/12/2016

Applications (7 nos copies of application) in the prescribed form of the University are invited from the intending eligible candidates for the following posts so as to reach the undersigned on or before **21/12/2016** along with a Bank Draft of Rs. 500/- in favour of the Registrar, Dibrugarh University, Dibrugarh, payable at **Punjab National Bank**, Dibrugarh University Branch (**Branch Code-994000**).

1) Deputy Registrar (F&A) (One Post) [UR]:

[Pay Band 15,600 - 39,100 + GP 7,600/- p.m.]

Minimum qualification: (i) M. Com with at least 55% of marks or its equivalent grade with specialization in Finance/ Accounts or CA (ii) 9 (nine) years of experience as Assistant Professor in the AGP of Rs. 6,000/- and above with experience in Educational Administration.

Or

(i) At least 5 (five) years of experience as Assistant Registrar (Finance and Accounts) or equivalent in Accounts/Finance/Audit Branch in University/Institution or in an equivalent position on Government organization/Private organization of repute.

Desirable :

(i) Knowledge of Government Rules/Accounting/Auditing/Budgeting/Store Accounting etc. and regulations of State Universities relating to Accounts/Audit, Service Conditions and related financial matters. (ii) Proficiency of Computer Applications etc.

Central Government / State Government officers having requisite norms and experience at the appropriate rank drawing required payband with Grade Pay may also apply.

Registrar

Dibrugarh University

Dibrugarh

No. : DU/EST-A/Advt./Officer/2007/ 10011-21

Dated: 06 /12/2016

Copy forwarded for information & necessary action to :-

01. The Hon'ble Vice-Chancellor, D.U., for favour of information.
02. The Advertising Manager, The Assam Tribune, Guwahati – 781 003, with a request to publish the advertisement in one issue of the esteemed daily on or before 07.12.2016 and submit the bills for payment.
03. The Programmer, D.U., to put the advertisement in the University Website.
04. The Director, All India Radio, Guwahati, with a request to broadcast the advertisement in their Employment News programme in the public interest.
05. The Assistant Director (Employment), District Employment Exchange, P.O. : Bairagimath, Dibrugarh, for information and necessary action.
06. The Assistant Employment Officer, Employment Information & Guidance Bureau, D.U.
07. All Head of the Departments, D.U.
08. All Chairpersons, Centres of Studies, D.U.
09. All Officers, D.U.
10. The Cash Counter, D.U.
11. Notice Board of the University.
12. Office file.

M. S. S. S. S.
06/12/16

Registrar

Dibrugarh University

Dibrugarh