



**OFFICE OF THE REGISTRAR:: DIBRUGARH UNIVERSITY:DIBRUGARH**

Memo No.: DU/DR-A/XVI Conv-16/16/1415

Date: 31.10.2016.

**XVI CONVOCATION, 2016**

**NOTIFICATION**

The **XVI Convocation** of **Dibrugarh University** will be held tentatively in the **First Fortnight of February, 2017**. In the Convocation, degrees shall be conferred on the eligible candidates who had qualified for all degrees of the University during the period **from 01.08.2015 to 20.11.2016**. However, only the Certificates of Post Graduate, M.Phil. and Ph.D. Degrees shall be distributed during the Convocation. The Certificates of other Degrees shall be distributed on subsequent dates and venues, which shall be notified.

The **last date** for submission of **Online Application Form** of the **XVI Convocation** of **Dibrugarh University** by the eligible intending candidates is **30.11.2016 (midnight)**.

**IMPORTANT**

1. For submission of the **Online Application Form**, intending candidates are advised to follow the following instructions:
    - a) The candidate shall have to register in the portal [www.dibru.online](http://www.dibru.online) by entering Full Name, Username, Password and a Mobile Numbers to login. The candidate will get an “Activation Code” in the mobile which is to be entered for Activation.
    - b) After Activation, the candidates shall have to log in with his/ her user name and password and has to fill up the **Online Application Form** with correct and appropriate information.
    - c) The applicants shall have to pay the **Convocation Fee of Rs. 700/- only through the online payment gateway** by using Debit Card/Credit Card/ Internet Banking during the submission of form. **No other mode of payment is acceptable.**
    - d) The applicants can save and review the information entered before **submission**, which can be edited on subsequent login. However, after Submission, editing of information shall not be possible.
    - e) On submission of the **Online Application Form** by an applicant, a **Submission Receipt** with a **Unique Number** shall be generated against each successful submission of Application. **However, a successful submission shall not imply that the application of a candidate is considered as correct and valid. This shall be ascertained after further verification by the University.**
    - f) After submission, the Application Form shall be generated in PDF Format, which may be saved or printed for future use. The applicants are advised to take a print of the **Online Application Form** for any future reference.
  2. The Submission of Online Application Forms shall be automatically closed after the last date.
  3. There shall be no alternative procedure for Application for participation in the XVI Convocation and the University shall not receive the Application Fee except the procedure mentioned at 1 (c) above.
  4. The subsequent notification related to XVI Convocation shall be notified by the University from time to time.
- Issued with due approval.

Sd/-Prof. M.N. Dutta  
Registrar  
Dibrugarh University

Copy to:

1. The Vice-Chancellor, Dibrugarh University, for information.
2. The Deans, Dibrugarh University.
3. All Heads of the Departments/Centre for Studies, Dibrugarh University, for information. They are requested to display in their Departmental Notice Board.
4. All Principals of the Colleges/Institutes affiliated to/ permitted by the University, for information.
5. The Controller of Examinations, Dibrugarh University, for information.
6. The Deputy Controller of Examinations A, B & C, Dibrugarh University, for information.
7. The O.S.D., (F&A), Dibrugarh University for information and needful..
8. The Deputy Registrar (Academic), Dibrugarh University, for information and needful.
9. The Deputy Registrar (Administration), Dibrugarh University for information and needful.
10. All other Officers of the University.
11. The Programmer, Dibrugarh University with a request to put up the notice on the website.
12. Files.

Sd/-Prof. M.N. Dutta  
Registrar  
Dibrugarh University