



OFFICE OF THE REGISTRAR
DIBRUGARH UNIVERSITY::DIBRUGARH

No. DU/RG/A.08.01/16/1894.

Date: 01/11/2016

NOTICE INVITING EXPRESSION OF INTEREST FOR
EMPANELMENT OF CONTRACTORS

Application in prescribed format are invited from the reputed Companies/Firms/Individual Contractors registered with CPWD/APWD/Public Sector undertakings(Both State and Central Govt.) and Autonomous Bodies as contractors for undertaking various Civil , Sanitary & Water Supply and Electrical works at Dibrugarh University. The Completed application with all documents are to be submitted at the office of the undersigned on or before 30/11/2016. For details of the notification, interested applicant may visit the University Website , www.dibru.ac.in. The applicant who had submitted their application in response to the earlier notification need not have to apply again subject to fulfilling the eligibility criteria of the modified notification.

It is also to inform that the notification issued vide letter no. DU/RG/ G.01.01 /16/1507 Dated. 16/06/2016 has been withdrawn.

M. Anis
01/11/16

Registrar
Dibrugarh University
Dibrugarh

No. DU/RG/A.08.01/16/1895 - 1907

Date: 01/11/2016

Copy to:

1. The Vice-Chancellor, for favour of information.
2. The O.S.D (F&A), for information .
3. The Dy. Registrar (Administration) for information.
4. The University Engineer ,for information and necessary action.
5. The Asstt. University Engineer , for information.
6. The Addl. Chief Engineer , P.W.D. Dibrugarh , for information .
7. The Superintending Engineer , P.H.E. Dibrugarh for information.
8. The Dy. Director , Town & Country Planning , Dibrugarh for information.
9. Prof. P.Bhattacharyee ,Chirperson , Planning & Development Committee , D.U., for information.
10. Prof. Dipak Chetia , Chairperson , Construction Monitoring Committee , D.U. for information.
11. The Internal Auditor , D.U. for information and necessary action
- ✓ 12. Website , Dibrugarh University.
13. Office file.

M. Anis
01/11/16

Registrar
Dibrugarh University
Dibrugarh

**Notice Inviting Expression of Interest for
Empanelment of Contractors (Civil & Electrical)**

Application in prescribed form obtainable from the office of the Undersigned on payment of Rs. 200.00 (Rupees two hundred) only in the University cash counter, affixing court fee stamp of Rs. 8.25 are invited from eligible companies/firms, individual Contractors registered with CPWD/APWD/Public Sector Undertakings (both State and Central) and Autonomous Government bodies for Fresh empanelment, Up-gradation, Renewal of Contractors for various civil, sanitary & water supply and electrical works at Dibrugarh University for the next three years from the date of selection. The prescribed application form may be downloaded from the University website (www.dibru.ac.in), but the applicant have to submit the cost of application fees with the documents in the way of demand draft in favour of the Registrar, Dibrugarh University payable at State Bank of India/Punjab National Bank, Dibrugarh University Branch. The Contractors (Civil/electrical works) already registered with the Dibrugarh University also have to apply for their renewal or up-gradation according to their capacities for the empanelment in the new categories as mentioned below:

Nature of Registration	Categories	Tender limit	Application/Renewal fees (non refundable)
Fresh/Upgradation/Renewal of Registration (Civil works) for the year 2016-17	Group-I	Above Rs. 10.0 crore	Rs. 10000.00
	Group-II	From Rs. 5.0 crore upto Rs. 10.0 crore	Rs. 7500.00
	Group-III	From Rs. 1.00 crore upto Rs. 5.00 crore	Rs. 5000.00
	Group-IV	From Rs. 50.0 lakhs upto Rs. 1.0 crore	Rs. 3000.00
Upgradation/Renewal of Registration (Civil works) for the year 2016-17	Group-V	From Rs. 25.0 lakhs upto Rs. 50.0 lakhs	Rs. 2000.00
	Group-VI	From Rs. 5.0 lakhs upto Rs. 25.0 lakhs	Rs. 1500.00
Fresh/Renewal of Registration (Civil works) for the year 2016-17	Group-VII	Upto Rs. 5.0 lakhs	Rs. 1000.00
Fresh/ Upgradation/Renewal of Registration (Electrical works) for the year 2016-17	Group-I	Above Rs. 1.0 crore	Rs. 5000.00
	Group-II	From Rs. 50.0 lakhs upto Rs. 1.0 crore	Rs. 3000.00
	Group-III	From Rs. 5.0 lakhs upto Rs. 50.0 lakhs	Rs. 2000.00
	Group-IV	upto Rs. 5.0 lakhs	Rs. 1000.00

Eligibility Criteria : (Civil works)

Categories	Value of minimum single work in any one year of the last three financial years.	Amount of minimum financial turnover in any one year of the last three financial year	Minimum technical persons to be deployed on the construction site	Minimum tools & plants in possession with the applicant
Group-I	Rs. 10.0 crore	Rs. 5.0 crore	i) One graduate Engineer (Civil) ii) two nos of diploma engineer (Civil) iii) One diploma engineer (Electrical)	i) J.C.B (One no.) ii) Dumper (two nos) iii) Concrete Mixture with lifting devices iv) CTM v) Gen set, pump set. vi) Steel shuttering set vii) Vibrators
Group-II	Rs. 5.0 crore	Rs. 2.50 crore	i) One graduate Engineer (Civil) ii) two nos of diploma engineer (Civil) iii) One diploma engineer (Electrical)	i) J.C.B (One no.) ii) Dumper (one no) iii) Concrete Mixture with lifting devices iv) CTM v) Gen set, pump set. vi) Steel shuttering set vii) Vibrators
Group-III	Rs. 1.00 crore	Rs. 0.50 crore	i) One graduate Engineer (Civil) ii) one diploma engineer (Civil) iii) One diploma engineer (Electrical)	i) Truck ii) Concrete Mixture with lifting devices iii) Gen set, pump set iv) Steel shuttering set v) Vibrators
Group-IV	Rs. 50.0 lakhs	Rs. 25.0 lakhs	i) one diploma engineer (Civil)	i) Truck (one no) ii) Concrete Mixture iii) CTM iv) Gen set, pump set v) Steel shuttering set vi) Vibrators
Group-V	Rs. 10.0 lakhs	Rs. 10.0 lakhs	i) one diploma engineer (Civil)	i) Concrete Mixture ii) Vibrators
Group-VI	Rs. 3.0 lakhs	Rs. 5.0 lakhs	N.A	N.A
Group-VII	N.A	N.A	N.A	N.A

Eligibility Criteria : (Electrical works)

Categories	Value of minimum single work in any one year of the last three financial years.	Amount of minimum financial turnover in any one year of the last three financial year	Minimum technical persons with the applicant	Minimum tools & plants in possession with the applicant
Group-I	Rs. 1.0 crore	Rs. 0.50 crore	i) One graduate Engineer (Elect.) ii) two diploma engineer (Electrical)	i) Electrical testing megger ii) safety belt iii) isulation gloves iv) Crimping machine
Group-II	Rs. 50.0 lakhs	Rs. 25.0 lakhs	i) One graduate Engineer (Elect.) ii) One diploma engineer (Electrical)	i) Electrical testing megger ii) safety belt iii) isulation gloves iv) Crimping machine
Group-III	Rs. 5.0 lakhs	Rs. 2.5 lakhs	i) One graduate Engineer (Elect.)	i) Electrical testing megger ii) safety belt iii) isulation gloves iv) Crimping machine
Group-IV	N.A	N.A	N.A	N.A

Documents to be Submitted with the application:

A. (Civil Contractors)

1. Duly filled up prescribed application form with court fee stamp of Rs.8.25., along with 2 (two) nos of passport size photograph.(One to be pasted on the top right corner of the application form)
2. The Registration/Renewal fees by demand draft drawn in favour of the Registrar , payable at S.B.I. Dibrugarh University branch.
3. The documents related to the Company/firms' registration , deed of partnership , power of attorney.
4. The registration certificate with State Govt./Central Govt./Public sector undertakings/other autonomous bodies and organisations.
5. Copies of PAN card , VAT registration certificate, and Labour licence.
6. Electrical Contractors Licence or an agreement with a registered Electrical Contractors Licence holder that the firm will supervised the all types of electrical works in case of any electrical works awarded to the contractor. (Only for Group I , Group II & Group III categories)
7. Audited Balance Sheet for the last three financial years duly checked and signed by the Chartered Accountant with the copies of I/T Return.(Not applicable for Group VIIcategories)
8. Average annual turnover certificate for the last five years duly certified by the Chartered Accountant. .(Not applicable for Group VIIcategories)
9. List of Engineers, office staffs ,plumbers etc. with the name , qualification and experienced on their services . In case of Associated consultant ,certificates of qualification , experienced are to be enclosed.(Not applicable for Group VII categories)
10. List of Plant & Machineries ,Modern construction equipments ,Vehicles etc. with the year of manufacturing , name , brand and present condition.(Not applicable for Group VIIcategories)
11. Detail list of past work done in the last three years with name of the work, name of the organisation and address, value of work , time allowed for completion, time taken for completion . The documentary evidence in support of the same along with the completion certificate signed by the responsible authorized officer must be enclosed with the application. The highest single value of work done to be highlighted on the detail list.
12. The contractors' without having past experience but financially sound and having sufficient resources may also apply for their registration under **Group-VIIcategories** for consideration of the authority.
13. Any other related documents/certificates to support the credential of the applicant .

B. Electrical Works :

1. All documents as mentioned above (Civil works) from Sl. No.1 to 5.
2. Copy of the Electrical Contractor Licence, supervisor licence issued by the competent Authority.
3. Audited Balance Sheet for the last three financial years duly checked and signed by the Chartered Accountant with the copies of I/T Return.(Not applicable for Group IV categories)
4. Average annual turnover certificate for the last five years duly certified by the Chartered Accountant. .(Not applicable for Group IV categories)

5. List of Engineers, office staffs, one Elect. Supervisor having valid license upto the required capacities, two nos of Electrical Wireman etc. With the name, qualification and experienced on their services. In case of Associated consultant certificates of qualification, experienced are to be enclosed. **(Not applicable for Group IV categories)**
6. List of Plant & Machineries, Modern construction equipments, Vehicles etc. with the year of manufacturing, name, brand and present condition. **(Not applicable for Group IV categories)**
7. Detail list of past work done in the last three years with name of the work, name of the organisation and address, value of work, time allowed for completion, time taken for completion. The documentary evidence in support of the same along with the completion certificate signed by the responsible authorized officer must be enclosed with the application. The highest single value of work done to be highlighted on the detail list.
8. The Contractors' without having past experience but financially sound and having sufficient resources may also apply for their registration under **Group-IV categories** for consideration of the authority.

Important Notes:

1. The selected Contractors' have to deposit the necessary security deposit in the Accounts Branch, D.U. as per the listed amount for their empanelment as Dibrugarh University Registered Contractor. The Security deposit will be returned to the Contractor without any interest in case the Contractor wish to withdraw his registration from the University which is duly approved by the authority. The Security deposit will be forfeited in case the Contractor be expelled or black listed by the competent authority.

Type of Registration	Categories	Amount of Registration Security deposit (Refundable)
Civil works	Group-I	Rs. 100000.00
	Group-II	Rs. 75000.00
	Group-III	Rs. 50000.00
	Group-IV	Rs. 25000.00
	Group-V	Rs. 15000.00
	Group-VI	Rs. 5000.00
	Group-VII	Rs. 3000.00
Electrical works	Group-I	Rs. 75000.00
	Group-II	Rs. 50000.00
	Group-III	Rs. 25000.00
	Group-IV	Rs. 5000.00

2. In case of Construction of Road works, the higher category Contractors are also eligible to participate in the tender process for any value of works.
3. In case of emergency works, the Registrar reserves the right to allot the work at his discretion upto a limit of Rs. 5.00 lakhs per work.
4. The selected contractors will be empanelled for any one category only.
5. The Registrar, Dibrugarh University reserves the right to accept or reject, any or all the offers submitted in response to this advertisement without assigning any reasons thereof.
6. The completed application along with all related documents shall have to be submitted in sealed enveloped super scribing the Nature of Registration, Categories etc. on the top of the envelop to the office of the undersigned on or before 30/11/2016.


 Registrar
 Dibrugarh University