



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/RG/B.01.07/16/1889

Date:27.10.2016

Notice Inviting Limited Quotation

Sealed quotations are invited from reputed Service Centres for the servicing and repairing of Air-Conditioners installed at Dibrugarh University Guest House, Departments, Centres and Administrative Building as per specification mentioned below. The quotations will be received by the undersigned on or before **10/11/2016 upto 11:00 A.M.** and will be opened on the same date at **11:30 A.M.** in the presence of the intending quotationers or their authorized agents.

Sl. No.	Particulars	Make	Qty.
01	1.5 Ton Air-Conditioner (3 Star)	Voltas	23 Nos.
02	1 Ton Air-Conditioner (3 Star)	Voltas	02 Nos.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quantity mentioned above may be increased or decreased at the time of order as per actual requirement.
4. Payment will be made only after servicing and repairing of the Air-Conditioners.
5. The quotation should be addressed to the "**Registrar, Dibrugarh University, Dibrugarh – 786004**" super scribing the Quotation Notice Number on the envelope.
6. ***Any kind of VAT/ Taxes (if any) must be clearly indicated in the quotation.***
7. In the event of any kind of holiday, the quotations shall be opened on the next working day.
8. The tendering firm must have a permanent establishment in Dibrugarh.
9. The tendering firm may physically verify the site, i.e. "Vishranta", D.U. Guest House, Departments, Centres & Administrative Building before quoting the price for servicing and repairing of the Air-Conditioners.
10. The servicing charges should include complete servicing of the Air-Conditioners, Gas refilling etc.

Sd/-

Registrar

Dibrugarh University

Copy to:

1. The Assistant Registrar (F&A), D.U. for information.
2. Dibrugarh University Website
3. Notice Board
4. Office File.

Sd/-

Registrar

Dibrugarh University