



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. DU/EST-B/III/SC/556/1996/21092

Date: 24.02.2016

Advertisement No. Est-B.4/2016

A Walk-in-Interview will be held on **04.03.2016** from 11.00AM onwards in 'Chintan', the Conference Hall of the Administrative Building, D.U. for filling up of the following temporary post on contract basis for the Dibrugarh University Guest House.

Name of the Post : Front Desk Executive – 01 (one) post

Essential Qualification: Bachelor Degree in Hotel Management

Desirable: i) Pleasing personality and good communication and public relation skills.
ii) Proficiency in Computer Application.
iii) House keeping experience in Guest Houses or Hotels.

Salary : Rs. 15,000/- (consolidated) per month

Age: Not less than 18 years or more than 38 years. Intending candidates having requisite qualification are required to appear in the interview with their Bio-Data, attested copies of all relevant testimonials along with the originals. They shall have to register their names as candidate by depositing Rs. 100.00 (One Hundred only) before commencement of the Interview. No TA/DA shall be admissible.

Memo No. No. DU/EST-B/III/SC/556/1996/21093-100

Registrar
Dibrugarh University
Date: 24.02.2016

Copy to:

1. The Hon'ble Vice-Chancellor, D.U. for favour of information.
2. All Heads of the Teaching Departments, D.U. for information.
3. The Director of all Centre for Studies, D.U. for information.
4. The Deputy Registrar (F&A)/Deputy Registrar (Admn.)/ Assistant Registrar (Admn) for information.
5. All Officers, D.U. for information.
6. The Assistant Director, Employment Exchange, Dibrugarh for information.
7. Notice Board of the University.
8. Office File.

Registrar
Dibrugarh University