



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH

No. : DU/RG/G.01.01/17/2575

Date: 03.08.2017

NOTIFICATION

Upon receipt of the approval of the Government of Assam, communicated through the Addl. Secretary to the Government of Assam (*Higher Education Department*) vide letter No. AHE.453/2017/43 dated 21.07.2017, the eligible Teachers/Officers and Employees of the University retired / expired before 31.03.2013, shall receive monthly special Gratuity as mentioned below *w.e.f.* 1st August, 2017, subject to release of the Grant by the Government of Assam, from time to time.

Sl. No.	Slabs	Amount of Gratuitous Retirement Amount
1	2	3
1.	Rs. 60,000/- and above	Rs. 30,000/-
2.	Rs. 50,000/- to Rs. 60,000/-	Rs. 25,000/-
3.	Rs. 33,000/- to Rs. 50,000/-	Rs. 20,000/-
4.	Rs. 25,000/- to Rs.33,000/-	Rs. 15,000/-
5.	Rs. 17,000/- to Rs. 25,000/-	Rs. 10,000/-
6.	Rs. 12,000/- to Rs. 17,000/-	Rs. 7,500/-
7.	Others (< Rs. 12,000/-)	Rs. 6,000/-

The beneficiaries are required to submit details of their Bank Account / Name of the Spouse with Bank details and Death Certificate, where necessary to the Pension Branch, D.U., on or before 31.08.2017.

The prescribed format for submission of information is enclosed herewith.

Sd/-
Registrar
Dibrugarh University

Copy to: –

1. The Hon'ble Vice-Chancellor, DU for his kind information.
2. The Head of the Departments, D.U. for information.
3. The All Officers of the D.U. for information.
4. The President/ Secy., DUTA, DUOA/ DUEA for information.
5. Office File

Sd/-
Registrar
Dibrugarh University

Proforma to be filled up by the Retired/ nominee(s) of the Expired teaching and Non Teaching Staff of DU who had retired/ expired before 31.03.2013

1. Name of the Employee :

(as recorded on service book and certificate of Matriculation/ HSLC)

2. Date of Birth (as per record of service book) :

3. Son/daughter of :

4. Name of the Spouse :

5. If spouse expired please mention the date and enclose the death certificate :

6. List of the Nominee(s) mentioning the Date of Birth and relationship with the employee:

- a)
- b)
- c)
- d)

7. Date of Retirement :

8. Last post held on regular basis :

9. If expired please mention the date and enclose the death Certificate issued by the competent authority:

10. Details of Bank Account (*to transfer monthly gratuity*)

- e) Name of the Account Holder :
- f) Name of the Bank :
- g) Branch of the Bank :
- h) Account No. :
- i) Nature of Account (*Savings/ Current*) :
- j) IFSC Code :

Declaration

I hereby declare that the above mentioned information provided by me is true to the best of my knowledge and shall be responsible if any information is found to be false.

Date:

Place:

Name of the Applicant.....

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Address.....

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Mobile No.....

Email.....