## Proforma to be filled by the Examination Centres/to be used by the Observers

SI.No	Item			Information										
01.	Name of the	College												
02.	Name of the Centre		tion											
	Name of the	Principa	Dist. Contact E-mail Fax No.											
03.	Name of the Charge	e Officer-i	n-	Dist. Contact E-mail Fax No.										
04.	Total Number of Students appearing in the Examination Compulsory subject			ВА										
				1 <sup>st</sup> Semester			2 <sup>nd</sup> Semester			3 <sup>rd</sup> Semester				
				Male	Fem	ale	Male		Female	Male	Female			
				4th c			=th o			6 <sup>th</sup> Semester				
				4 <sup>th</sup> Semester Male Female			5 <sup>th</sup> Semester Male Female			Male Female				
		iviale	reme	ale	iviale		emale	iviale	remale					
				B.Sc.										
				1 <sup>st</sup> Semester			2 <sup>nd</sup> Semester			3 <sup>rd</sup> Semester				
		Male	Fema	ile	Male	Male Female		Male	Female					
				4 <sup>th</sup> Semester			5 <sup>th</sup> Semester			6 <sup>th</sup> Semester				
				Male Female		Male Female		Male Female						
				iviale	Tellia	aic.	iviale	1 6	ilaic	iviale	remate			
				B.Com.										
				1 <sup>st</sup> Semester			2 <sup>nd</sup> Semester			3 <sup>rd</sup> Semester				
				Male	Fema	le	Male	Fe	Female Male		Female			
				4 <sup>th</sup> Semester			5 <sup>th</sup> Semester			6 <sup>th</sup> Semester				
				Male Female		Male F		male	Male	Female				
05.				ppear in $1^{st}/2^{nd}/3^{rd}/4^{th}/5^{th}/6^{th}$ Semester Major in B.A.						n B.A.				
	Subjects :	Ass.	P.Sc.	His.	Eco.	Ed	ln.	Soc.						
06.	Total Numb	er of Stud	lents an	pear in 1	st / 2 <sup>nd</sup> /	3 <sup>rd</sup>	/ 4 <sup>th</sup> / 5	th / 6 <sup>th</sup>	Semest	er <b>Maior</b> i	n B.Sc.			
	Subject:	Math	Phy.	Chem	Bot.	_	zool.	4) 0	20.11030					

07	Total Number of Students appear in 1 <sup>st</sup> / 2 <sup>nd</sup> / 3 <sup>rd</sup> / 4 <sup>th</sup> / 5 <sup>th</sup> / 6 <sup>th</sup> Semester Major in B. Com.											
	Subject:	Accy.	Manag.									
08.		n and Roll	xpulsion, if & Registrat									
09.	Whether se	eat plan is	made prope	erly?								
10.			er-in-Charge per norms?	ž								
11.	Condition	of Examina	ition Halls w	ith Nos	\$a							
12.	Whether R	atio of Exa	minees & Ir	vigilato	rs is 30:	:1?						
13.	Total No. o	f Invigilato	ors									
14.	Whether A made as pe		nt for Practi ments ?	cal Exar	ninatior	ı is						
15.	Whether a	rrangemei	nt of CC Can	nera is r	nade ?							
16.	Whether to	emporary	Toilet facilit	y is mad	le for M	ale /	Female	cand	idates	?		
17.	Whether a	rrangemei	nt for sick ca	ndidate	es is ma	de ?						
18.	Whether a available ?	Iternative	arrangemer	t for po	wer is							
19.	Overall cor	duct of Ex	camination i	n the C	entre			llent/S roveme		tory/N	eed	
20.	Specific co	mment by	the Observ	er								
21.	Any other i	nformatio	n / Comme	nts								

## NB : The Officer-in-Charge shall appoint Asstt. Officer-in-Charge as under

No. of candidates sitting in each day Examination	
1-100	Nil
101-200	1(one)
201-500	2(Two)
501-1000	3(Three)
1001-and above	4(Four)