



DIBRUGARH UNIVERSITY :: DIBRUGARH-786004 :: ASSAM

Advt. No.- DU/EST-B.8/2017 dated 21/11/2017

A Walk-in-interview has been scheduled on **04th December, 2017 at 11.00 A.M** at the Office of the Registrar, Dibrugarh University for the following posts on Contract basis under MHRD Funded TEQIP-III (Project):

1) Project Officer : 1 (One) Post

Essential qualification: Post Graduate Degree in Science or Management or B.E/ B. Tech from a recognized University with 02 years of experience in Project Management/ Accounts/ Management/ Event Management etc. Documentary evidence of experience is required.

Computer skill and proficiency in MS-Office/PFMS/PMSS/MIS are mandatory.

Tenure of engagement: Initially for a period of 1 (one) year. Engagement may be renewed for a further period till completion of the project, subject to the assessment of performance by the authority.

Remuneration: Consolidated salary of Rs. 30,000/- per month.

Age limit : 45 years as on the date of Interview.

2) Project Assistant : 2 (Two) Posts

Post No.- (i):

Essential qualification: Graduate in Science, Engineering or Technology. Candidates whose final result is awaited must not apply.

Computer skill and proficiency in MS-Office.

Tenure of engagement: Initially for a period of 1 (one) year. Engagement may be renewed for a further period till completion of the project, subject to the assessment of performance by the authority.

Remuneration: Consolidated salary of Rs.20,000/- per month.

Age limit: 35 years as on the date of Interview.

Post No.- (ii):

Essential qualification: Graduate in Commerce with specialization in Finance and Accounting. Candidates whose final result is awaited must not apply.

Computer skill and proficiency in MS-Office and Accounting package is mandatory.

Tenure of engagement: Initially for a period of 1 (one) year. Engagement may be renewed for a further period till completion of the project, subject to the assessment of performance by the authority.

Remuneration: Consolidated salary of Rs.20,000/-per month.

Age limit: 35 years as on the date of Interview.

General Instructions to the Candidates :

1. The appointment shall be on contractual basis and purely temporary. **The selected candidate shall have no claim for regular appointment in the University against any permanent post by virtue of this appointment.** The service to the post is terminable with a short notice of 7 (seven) days.

Contd/-

2. Candidates must bring all the original and self-attested copies of certificates and mark-sheets from matriculation (10th standard) onwards in support of their qualifications and experiences, with the application.
3. The candidates shall have to register their names by depositing Rs. 100/- (Rupees One Hundred only) as Registration Fee at the venue on the day of Interview.
4. Candidates who have experience in TEQIP Program will be given preference.
5. Age Relaxation shall be as per Rule.
6. Canvassing in any form may lead to disqualification.
7. No TA/DA shall be admissible to the candidates for attending the walk in interview.
8. All disputes will be under the Jurisdiction of Dibrugarh, Assam only.

NB: In case of a large number of candidates, the University may shortlist the candidates on the basis of written test/ Group Discussion etc.

Sd/-
Registrar
Dibrugarh University
Date:21.11.2017

Memo No. No.DU/EST-B//DUIET/Cont./Project/2017/295-301

Copy to:

1. The Hon'ble Vice-Chancellor, D.U. for favour of kind information.
2. The Director, DUIET, for favour of kind information.
3. The Deputy Registrar (Admn.)/ Assistant Registrar (Admn.)/ Assistant Registrar (F&A) for information.
4. The Advertising Manager, The Assam Tribune, with a request to publish the advertisement in their daily newspaper on or before 23/11/2017.
5. The Programmer, D.U. with a request to upload the advertisement in DU website.
6. Notice Board of the University.
7. Office File.

Sd/-
Registrar
Dibrugarh University