



**DIBRUGARH UNIVERSITY : DIBRUGARH - 786 004 □ ASSAM**

Advt. No. A-2/2017 dated 06/03/2017

Applications (8 nos copies of application) in the prescribed form of the University are invited from the intending eligible candidates for the following posts so as to reach the undersigned on or before 22/03/2017 along with a Bank Draft of Rs. 500/- in favour of the Registrar, Dibrugarh University, Dibrugarh, payable at **Punjab National Bank**, Dibrugarh University Branch (**Branch Code-994000**).

**1. Senior Accounts Officer: 01(one) Post :: Term post for 3 years**

**Essential Qualifications:** A Post Graduate Degree in Commerce with at least 55% marks or its equivalent grade with specialization in Finance / Accounts or CA/ MBA (Finance) from any recognized University/ Institute.

**Scale of Pay:** PB-15,600-39100+GP-5,400/-

**Desirable Qualification:** (i) At least 2 (two) years Experience in Finance & Accounts works in Central or State Government Universities/Departments/Autonomous Bodies/Public Sector undertaking Organizations. (ii) Working knowledge in computer based accounting software packages.

**2. Assistant Security Officer (Contractual): 01 (one) Post**

**Essential Qualifications:** (i) Bachelor's Degree or equivalent qualification from a recognized University/ Institute (ii) Must possess good physique with minimum 5 (five) years experience in security service as supervisor in any organisation (iii) Holding a valid Driving License (LMV/Motor cycle) and having knowledge of driving.

**Salary: 25,000/- P.M.**

**Desirable qualification:** (i) Candidate having training from any reputed organisation will be preferred. (ii) Having experience and knowledge about frisking.

**3. Estate Officer (Contractual): 01 (one) post**

**Essential Qualifications:** (i) B.Sc. in Agriculture (Horticulture). Preference will be given to candidates having M.Sc. in Agriculture (Horticulture).

**Salary : 25,000/- P.M.**

**Desirable qualification:** (i) Proven Knowledge of land survey & settlement including map, deed making process, land reform laws and land revenue system, rules/regulations of municipality/ panchayat, quasi-judicial proceedings for correction of records or for eviction/ removal of unauthorized occupants/ structures from

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public premises (*under the Public Premises Act, 1971*); valuation of properties etc. (ii) 2 (two) years' experience in management of Estate of a reputed concern/Government Department/Statutory Authority/University/PSU etc.

**4. Medical Officer (Contractual): 01 (one) post**

**Essential Qualifications:** M.B.B.S. Degree with relevant experience of three years after the degree in a reputed multi-speciality hospital setup.

**Salary : 38,000/- P.M.**

**Registrar**

Dibrugarh University

Dibrugarh

Dated: 06/02/2017

No. : DU/EST-A/Advt./Officer/2007(Part)/ 16109-14

Copy forwarded for information & necessary action to :-

01. The Hon'ble Vice-Chancellor, D.U., for favour of information.
02. The Advertising Manager, The Assam Tribune, Guwahati – 781 003, with a request to publish the advertisement in one issue of the esteemed daily on or before \_\_\_\_\_ and submit the bills for payment.
03. The Programmer, D.U., to put the advertisement in the University Website.
04. The Director, All India Radio, Guwahati, with a request to broadcast the advertisement in their Employment News programme in the public interest.
05. The Assistant Director (Employment), District Employment Exchange, P.O. : Bairagimath, Dibrugarh, for information and necessary action.
06. The Assistant Employment Officer, Employment Information & Guidance Bureau, D.U.
07. All Head of the Departments, D.U.
08. All Chairpersons, Centres of Studies, D.U.
09. All Officers, D.U.
10. The Cash Counter, D.U.
11. Notice Board of the University.
12. Office file.

*M. Anil*  
06/03/17

**Registrar**

Dibrugarh University

Dibrugarh