



NOTIFICATION

This is for information of all concerned who have been allotted Institutional e-mail IDs under **dibru.ac.in** domain that all use of Institutional e-mail IDs must be compliant with Dibrugarh University IT Policy, Ethics Policy, other procedures of conduct, proper communication practices and applicable laws.

The exchange of any type of email outlined below is strictly prohibited.

- a) Creation and exchange of e-mails that could be categorized as harassing, obscene, derogatory or threatening.
- b) Improper exposures of secrets or other confidential or proprietary information of person(s) or the Institution.
- c) Use of distribution lists or group facility for the purpose of sending unsolicited bulk e-mail, hoax, or e-mails that are personal in nature.
- d) Use of distribution lists or group facility for the purpose of defaming other person or entity by making personal attack or through any other means.
- e) Creation and exchange of commercial advertisements, chain letters, political campaign and other unofficial, unsolicited e-mail.
- f) Creation and exchange of information in violation of any laws, including copyright laws.
- g) Willful transmission of an e-mail containing a computer virus.
- h) Transmission of e-mails involving language derogatory to religion, caste, ethnicity, exchange of e-mails containing hatred, antinational messages, obscene material, etc.
- i) Unauthorized access of the services which includes the distribution of e-mails anonymously, use of other members' user IDs or using a false identity.

Any inappropriate use of the Institutional e-mail facility as outlined above shall result in deactivation of the e-mail ID for a period of three years and may also be subjected to disciplinary action or proceeding against the person as applicable under the rules of the University.

Issued with due approval.

M. S. Maiti
12/06/18
Registrar

Dibrugarh University
Dibrugarh

No. : DU/RG/G.01.01/18/2766

Date : 12/06/2018

Copy to :

01. The Hon'ble Vice-Chancellor, Dibrugarh University, for kind information.
02. All concerned, as notified above, for information, with a request to comply accordingly.
03. The in-charge of the University website, to upload a copy of the notification in the University website.
04. Office file.

M. S. Maiti
12/06/18
Registrar

Dibrugarh University
Dibrugarh