



OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH
No. DU/RG/B.01.12/19/3637

Date: 03 / 12 / 2019

Notice Inviting Quotation

Sealed quotations are invited from reputed firms/suppliers/vendors for the supply and fitting of Furniture at the Directorate of Open and Distance Learning (DODL) as per item Descriptions mentioned at **Annexure: I**. The quotations will be received by the undersigned on or before 13.12.2019 and will be opened on the same date at 3.00 p.m in the Committee Room, Office of the Joint Registrar (Admn.), D.U. in presence of the intending quotationers or their authorized agents.

Terms and Conditions:

1. No separate quotation paper will be issued from the office. Quotation should be submitted in the Supplier's Letter Pad with supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quotation should be addressed to the "**Registrar, Dibrugarh University, Dibrugarh-786004**" super scribing the Quotation Notice Number on the envelope.
4. In the event of any kind of holiday, the quotations shall be opened in the next working day.
5. Any kind of Taxes/GST (if any) must be clearly indicated in the quotation.
6. The tendering firm must have proper PAN/GST No. and the same have to be enclosed with the quotations.
7. The quantity mentioned may be increased or decreased at the time of placing order as per requirement.
8. Any other charges like Fitting Charge, Transportation Charge etc. must be clearly indicated in the quotations.

H. M. S. S.
3.12.19
Registrar

Dibrugarh University

No. DU/RG/ DU/RG/B.01.12/19/3637

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Copy to:

1. The Dy. Registrar (F & A), D.U. for information.
2. The Sr. Assistant Registrar (Admn.), D.U. for information.
3. The Programmer, D.U. with a request to upload the same in D.U. Website.
4. Notice Boards.
5. Office File.

H. M. S. S.
3.12.19
Registrar

Dibrugarh University

Sl. No.	Particulars	Quantity
1	4 ft Desks and Benches made of heavy thick M.S. Square Pipe Frame and top made with 25 mm block board pasted with quality sunmica.	40 pairs
2	Teacher Table for classroom use (Size: 3ft x 2ft) made of 19 mm block and pasted with quality sunmica.	1 no.
3	Wooden Platform Top for classroom (Size: 6ft x 8ft x 8 inch) made of heavy thick wood and complete paint finished as per requirement.	12 nos
4	Rack for Library and SLM section (20 Gauge) Both side operating system and middle fitted divider along with 6 shelf and 5 compartments.	10 nos.
5	Modi Pedestal Four Drawer Vertical Filing Cabinet.	1 no.
6	Trolley for SLM Section.	2 nos.

W. L. S. D. S.
3.12.19

Registrar

Dibrugarh University