

Programme Project Report
Programme-MA in Political Science: Semester Mode
PREPARED BY CIQA, DODL, DIBRUGARH UNIVERSITY FOR THE ACADEMIC
SESSION 2020-21 ONWARDS

Programme's Mission and Objectives:

Mission:

The mission of the Political Science Programme is to provide learners to develop critical, independent thinking about politics and public life. Programme provides an understanding of political concepts, organization and function of political systems.

Objectives:

To increase the knowledge of the Political Science Discipline.

To increase understanding of basic facts and concepts about the Indian political system, including its history, philosophical, constitutional and legal foundations, leading political values and ideas, governing institutions, and policymaking processes.

To create awareness among the learners about the democratic ethos of Indian society and encourages them to promote democratic values.

Relevance of the Programme:

The Directorate of Open and Distance Learning, Dibrugarh University has the vision to reach the unreached so in relate with this mission, Political Science Programme is an endeavour to provide higher education to the learners at door step. The relevance of the political science Programme lies in developing analytical skills and critical thinking in terms of analysing theories, institutions, and processes of the political system. The program prepares students for work in government, non-profit organizations, and private business, and it also prepares students for additional training in other post graduate and professional programs.

Nature of the Prospective target group of learners:

The target group of learners for the Programme M.A in Political Science are those who have completed their graduation irrespective of science, arts and commerce background. Programme is designed in such a way by taking the interest and need of the learners who are varies in terms of gender, incomes, locality or community as such. By taking into consideration of the interest and relevance of the Programme it is expected of having around 1500 learners for this programme.

Learning Outcomes of the Programme:

Learners by going through this Programme will be able

To understand not only the Indian Political System but also the working of other political system, different social movement, international conflicts and process of resolution of conflicts.

To pursue studies in socio-political processes with an aim to address challenges faced by the society, state, nation and the global community.

To undertake further research based on socio-political issues pertaining to India with a view to protect and promote ethnic diversity, ecological vibrancy and indigenous cultures of the region.

To involve or participate in the community affairs and can promote democratic values in the society.

Instructional Design:

The M.A. in Political Science Programme is a 64 credits Programme, spread over two years of 32 credits each in the First Year of Two Semesters (i.e., Semester I and Semester II) and in the Second Year of Two Semesters (i.e., Semester III and Semester IV). Each credit amounts to 30 hours of study comprising all learning activities. Thus, a four credit course involves 120 study hours.

To successfully complete this Programme, a learner will have to earn 64 credits over a period of 2 to 5 years. However, one is not allowed to earn more than 32 credits in a year.

The detailed semester-wise distribution of Courses for the M.A. in Political Science Programme is as follows:

1st Semester

Course Code	Course Title	No. of Assignments	Tutorial Hours	Counselling Hours	Study Input(in Hours)	Size of SLM (in no. of units)	Credits
P.Sc-101	Political Thought	2	120	12	120	16 units	4
P.Sc-102	Indian Government and Politics-II	2	120	12	120	16 units	4
P.Sc-103	Comparative Political System	2	120	12	120	16 units	4
P.Sc-104	International Relations	2	120	12	120	16 units	4

2nd Semester

Course Code	Course Title	No of Assignments	Tutorial Hours	Counselling Hours	Study Input (in Hours)	Size of SLM (in no. of units)	Credits
P.Sc-105	Indian Government and Politics-II	2	120	12	120	16 units	4
P.Sc-106	Public Administration: Process, Principles and Dynamics	2	120	12	120	16 units	4
P.Sc-107	Indian Foreign Policy: Issues & Challenges	2	120	12	120	16 units	4
P.Sc-108	Issues In International Relations	2	120	12	120	16 units	4

3rd Semester

Course Code	Course Title	No. of Assignments	Tutorial Hours	Counselling Hours	Study input (in Hours)	Size of SLM (in no. of units)	Credits
P.Sc-201	Political Theory	2	120	12	120	16 units	4
P.Sc-202	Social Movement and Politics In India	2	120	12	120	16 units	4
P.Sc-203	Public Personnel Administration: Issues and Trends-I	2	120	12	120	16 units	4
P.Sc-204	Human Rights in International Relations	2	120	12	120	16 units	4

4th Semester

Course Code	Course Title	No. of Assignments	Tutorial Hours	Counselling Hours	Study input (in Hours)	Size of SLM (in no. of Units)	Credits
PS.c-205	Movements for Identity & Social Justice	2	120	12	120	16 units	4
PS.c-206	Public Personnel Administration : Issues and Trends-II	2	120	12	120	16 units	4
PS.c-207	Rural Development in India	2	120	12	120	16 units	4
PS.c-208	Peace and Conflict Resolution	2	120	12	120	16units	4

DETAILED SYLLABI

SEMESTER-I

Course-P.Sc 101 **Political Thought** **(Credit-4)**

This course intends to provide an understanding of the contributions of the different thinkers and their contribution to political philosophy. Its purpose is to make the learners have an understanding of the historical legacy of the political philosophy.

The topics of this course are divided into 6 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK-I	Greek Classical Thinkers	2	Plato; Aristotle
BLOCK-II	Representative Medieval Thinkers	3	St. Augustine; St. Thomas Aquinas; Niccoli Machiavelli
BLOCK-III	Contractualist Thinkers	3	Thomas Hobbes; John Locke; Jean Jacques Rousseau
BLOCK-IV	Western Liberal Thinkers	2	Jeremy Bentham; J.S Mill
BLOCK-V	Marxist Thinkers	3	Karl Marx; V.I Lenin; Mao-Ze-Dong
BLOCK-VI	Indian Political Thinkers	3	M.K Gandhi; M.N Roy; B.R Ambedkar

Course-P.Sc102 **Indian Government and Politics-I** **(Credit-4)**

The basic objective of this course is to acquaint the learners of political science with the process and dynamics of Indian politics. Apart from familiarising learners with the process and dynamics, the course also aims at introducing the learners to some of the important issues of Indian political system such as linguistic reorganisation of states, changing pattern of centre-state relations, changing role of political parties, special status to J&K. The course also makes an attempt to familiarise the learners with the functioning of executive, legislature and judiciary in India.

The topics of this course are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	The Indian Political System	5	The Nature of Indian Politics; Making of Indian Constitution; Socio-Economic Background of Indian Constitution; The Preamble to the Indian Constitution; Amendment Procedure of Indian Constitution
BLOCK II	Reorganisation of Indian States	4	Problem of Integration of States after Independence; Linguistic Reorganisation of States; Special Status to the State of Jammu & Kashmir
BLOCK III	The Indian Government	3	Parliamentary Democracy & Indian Federal System; Center-State Relations; Changing Pattern of Center-State Relations
BLOCK IV	The Indian Government II	4	The Role of Indian Executive; Role of Indian Legislature; Role of Indian Judiciary; Indian Public Service

Course-P.Sc 103

Comparative Political System

(Credit-4)

To provide a cross-national of the institution of government, interactions between these institutions in the larger socio-economic matrix is the basic objective of this course. During the last few decades dramatic changes have occurred in the world of politics provides the scope and basic for selection of the contents of this course. The course contains both theoretical and empirical contents of existing and emerging issues in a Comparative perspective.

The topics of this course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Conceptual Understanding of Comparative Political System	3	Nature, Evolution & Importance of Comparative Politics; Approaches and Methods of Comparative Politics; Problems and Perspectives of Comparative Political System
BLOCK II	Models of Political System Analysis	4	David Easton's Input-Output Analysis; Gabriel Almond's Structural Functionalism; Karl Deutch's Communication Analysis; Communication Theory
BLOCK III	The Classification of Political System	2	The Classical Division; Liberal Classification
BLOCK IV	State Institutions	3	Executive; Legislature; Judiciary
BLOCK V	State	4	State and Globalisation; Regional Integration and State; International Organisation and State;

			Transnational/Multinational Corporations and State
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Course: P.Sc- 104
International Relations
(Credit-4)

This course is designed to acquaint the learners to a broad understanding of International relations. It will offer a brief historical account of international relations and will discuss different theories of international relations.

The topics are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Historical Context	3	Emergence of the Westphalia System; Europe in the Nineteenth Century; Inter War Years and World War II
BLOCK II	Cold War	4	Origin and Evolution of Cold War; End of Cold War; Post Cold War Era; New World Order-Debate
BLOCK III	Theories of International Relations	6	Realism; Neo Realism; Liberalism; Neo-Liberal Institutionalism; Functionalism; Neo Functionalism
BLOCK IV	Radical Approaches of International Relations	3	Marxist Theory; Center-Periphery; Dependency

Second Semester
Course-P.Sc 201
Indian Government and Politics-II
(Credit-4)

This course is a continuation of Previous Semester Course Code-102. The basic objective of this course is to acquaint the learners of political science with the role of different factors such as electoral machinery, political parties, pressure groups, caste, religion, language in Indian political system. Apart from it, the course also aims at introducing the learners about different threats to India's integrity such as separatist movement. The course also incorporates the democratic decentralisation process in India.

The topics of this course are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Role of Different Players in the Political Machinery of India	4	The Electoral Machinery & Elections in India; Political Parties in Indian Political System; Indian Political Parties: National & Regional; Pressure Groups in Indian Political System

BLOCK II	Role of Different Players in the Political Machinery of India II	4	Role of Caste; Role of Religion; Role of Language; Coalition Politics in India
BLOCK III	Different Threats to India's Integrity	4	Separatist Movements; Regionalism; Problems of Immigration; State Politics & Tribal Welfare Programmed
BLOCK IV	Democratic Decentralisation In India	4	Rural Local Government in India; 73 rd Amendment 1992 Act; Urban Local Self Government in India; Government Control over Local Self-Government

Course: P.Sc - 202

Public Administration: Process, Principles and Dynamics (Credit-4)

The main objective of this course is to acquaint the learners of Political Science with the basic concept, principle and dynamics of Public Administration. Apart from familiarizing learners with the fundamental concepts, the course also aims at introducing the learners to some of the vital contemporary concerns of our times such as New Public Administration, Comparative Public Administration, and Development Administration etc. It is envisaged that the course would provide the learners with a good exposure to the core concepts of Public Administration.

The topics of this course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No of Units	Contents
Block I	Introduction	3	Conceptual Understanding of Public Administration; Comparative Public Administration & Development Administration; New Public Administration
Block II	Basic Concepts and Principles	3	The concept of POSDCORB; Line & Staff Agencies; Theories of Administration
Block III	Personnel Administration	3	Role of Civil Services in Developing Societies; Recruitment, Promotion & Training; Pay Scale and Service Condition
Block IV	Financial Administration	3	Principle & Formulation of Budget; Accounts & Audit; Parliamentary Financial Committees
Block V	Accountability and Control	4	Concept of Accountability & Control; Citizen & Administration; People's Participation; Right to Information

Course: P.Sc - 203

Indian Foreign Policy: Issues and Challenges (Credit: 4)

The rationale of this course is to provide the learners a thorough understanding of the different issues and challenges of Indian foreign policy. In this direction an attempt has been made to understand the evolution and formulation of foreign

policy choices since its inception. Particular focus will be on understanding India's foreign policy in the context of emerging regional global challenges.

The topics of this course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Introduction	4	Historical Origins; Determinants of Foreign Policy; Decision Making Institutions; Policy Development Process
BLOCK II	Nehruvian Tradition in Indian Foreign Policy	2	Non-Alignment Movement; Contemporary Relevance of NAM
BLOCK III	India and Outside World	4	India and South Asia; India and South East Asia; India and West Asia; India and Latin America
BLOCK IV	India and Major Powers	2	India and USA, European Union; India and Russia, China, Japan
BLOCK V	India and Major Issues International Relations	4	Debating Nuclear Issues; India and UN Peacekeeping System; India & Emerging Economic Order; Socio Cultural issues: Ethnic & Religious Movements, Environment, Global Terrorism, Globalisation

Course- P.Sc 204

Issues in International Relation

(Credit-4)

This course is the continuation of the Previous Semester Course Code-104. This course is designed to provide a broad understanding of various issues of International Relations such as international political economy, the elements of international economic relations. The course also makes an attempt to provide an understanding of the impact of globalisation in different aspects of a state with special reference to third world countries. Apart from it the course also gives special emphasises on the contemporary issues in International relation such as democracy, environment, sovereignty etc.

The topics are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	International Political Economy	2	Theoretical Approaches to IPE; Major Policy Debates in IPE
BLOCK II	Elements of International Economic Relations	3	International Trade System; Movement of Labour and Capital; Monetary and Credit Relations
BLOCK III	Role of International Institutions	3	Bretton Woods; Multinational Corporations; Non Governmental Organisations
BLOCK IV	Globalisation and the State	4	The Concept of Globalisation; A Brief History of Globalisation; Culture and Globalisation; Globalisation and the Third World
BLOCK V	Contemporary Issues in International Relations	4	Democracy & Peace; Environment; Right to Self-Determination; Sovereignty

Third Semester

Course P.Sc: 301 **POLITICAL THEORY** (Credit - 4)

This paper intends to cover a wide range of issues that learners need to cultivate as foundation of political knowledge. The course avoids the preliminary concepts which were dealt in the earlier courses.

The topics of this Course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	The Concept of Political Theory	3	Conceptual Understanding of Political Theory; Different Types of Political Theory; The Importance of Political Theory
BLOCK II	Political Theory I	3	State & Civil Society; Power; Authority & Legitimacy
BLOCK III	Political Theory II	4	Democracy; Socialism; Nationalism; Globalisation
BLOCK IV	Political Theory III	3	Liberalism; Marxism; Gandhism
BLOCK V	Political Theory IV	3	Justice; Human Rights; Feminist Political Theory

COURSE P.Sc: 302 **SOCIAL MOVEMENTS AND POLITICS IN INDIA** (Credit - 4)

The main objective of this course is to enrich the knowledge of the learners regarding the nature and scope, objectives, working and the success of the Social Movements and their relation to politics in India.

The topics of this course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Conceptual Framework	3	Meaning, Nature & Significance of the Study of Social Movement; Approaches of Social Movement; Relevance and Methods of the Study of Social Movement
BLOCK II	Classification of Movement	7	Reform Movements; Reactionary Movements; Resistance Movements; Utopian Movements; Issue Based Movement; Group Based Movement; New Social Movement
BLOCK III	Social Movement in Colonial India	2	A Brief History of Colonial India; Socio-Religious Movements of the 19 th Century
BLOCK IV	New Trends in Indian Politics	2	Ideals of Indian Constitution; New Trends in Indian Politics
BLOCK V	Globalisation and Social Movements	2	Impacts of Globalisation on Social Movements; Globalisation and Social Movements in India

Course P.Sc: 303**PUBLIC PERSONNEL ADMINISTRATION: ISSUES AND TRENDS I****(Credit - 4)**

The aim of this course is to familiarise the learners with the significance of Personnel Administration. It will help them to develop a broad perspective to understand personnel administration. After studying this course the learners will be able to know various developments, trends and patterns emerging in personnel administration. The course will familiarize the students with the elements of good administration like - recruitment, promotion, training, morale, civil services, bureaucracy, etc.

The topics of this course are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Introduction	6	Concept of Public Personnel Administration; Recruitment; Selection and Placement; Promotion; Training; Morale
BLOCK II	Civil Service I	4	Introduction; Max Weber's Concept of Bureaucracy; Types of Bureaucracy; Role & Functions of Bureaucracy
BLOCK III	Civil Service II	4	Introduction; Emergence of Civil Service in UK; Emergence of Civil Service in USA; Emergence of Civil Service in India
BLOCK IV	Relations with Politicians & Administrators and Specialist and Generalist	2	Politicians-Administrator relationship; Relationship between Specialist & Generalist

Course P.Sc: 304**HUMAN RIGHTS IN INTERNATIONAL RELATIONS****(Credit - 4)**

This course is locating human rights discourse within broad parameter of international relations. Particular emphasis will be given to the problems and priorities of human rights in an increasing conflictual world.

The topics of this course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Understanding Human Rights	3	Development and Evolution of Human Rights; Approaches & Perspectives of Human Rights; Views of M.K Gandhi and Noam Chomsky
BLOCK II	Human Rights in the Contemporary World	3	The UN Charter and UDHR; Third World Human Rights Scenario; Human Rights in North-South Relations
BLOCK III	Human Rights and International Humanitarian Law	3	Development & Evaluation of International Humanitarian Law; International Humanitarian Law and Human Rights Law; Humanitarian Jurisprudence and the Global Democratic

			Order
BLOCK IV	Implementation of International Humanitarian Law	3	Problems & Priorities; Protection of POW, Civilians, Child Combatants & Women; Terrorist Acts in International Humanitarian Law
BLOCK V	Human Rights: The Emerging Challenges	4	The Challenge of Globalisation; the Challenge of Ethnic Conflicts & Political Violence; Global Terrorism; Environmental Concerns

Fourth Semester

Course-P.Sc 401

Movements for Identity and Social Justice (Credit-4)

This particular course is the continuation of the Previous Semester Course code-302. The Course is designed to acquaint the learners with the understanding of different categories of social movements which takes place in India from time to time.

The topics are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Movements for Identity and Social Justice-I	3	Tribal Movements; Dalit Movements; Backward and Class Movement;
BLOCK II	Movements for Identity and Social Justice-II	4	Nation Building; Politics of identity; Ethnic Movements for Autonomy; Socio-Economic Bases of Identity Assertion of Ethnic Groups
BLOCK III	Movements for Identity and Social Justice-III	5	Women's Movement; Regional Movement; Caste & Language Based Movement; Religious Movement; Foreign National Movement;
BLOCK IV	Social Movements and Development	4	Working Class Movement; Peasant Movement; Students Movement; Environmental & Ecological Movements

Course P.Sc: 402

PUBLIC PERSONNEL ADMINISTRATION: ISSUES AND TRENDS I (Credit - 4)

This course is a continuation of the Previous Semester Course Code-303. The aim of this particular course is to familiarise the learners with the classification of services, the methods of job evaluation, methods of performance appraisal etc. Apart from it the course also attempts to introduce the learners about the civil service associations and pay & fringe benefit system.

The topics of this course are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Classification of Services	3	Meaning & Importance; Advantages of Classification of Service; Types of Classification

BLOCK II	Job Evaluation & Performance Appraisal	3	Methods of Job Evaluation; Methods of Performance Appraisal; Performance Appraisal System in India
BLOCK III	Civil Service Associations	5	Introduction; Public Employees Union; Civil Service Rights; Grievance Redressal Procedure; Staff Council in India
BLOCK IV	Pay & Fringe Benefits	5	Introduction; Methods of Setting up of Salaries; Employee Welfare Measures; Employee Welfare Measures in India; Social Security

Course P.Sc: 403

RURAL DEVELOPMENT IN INDIA

(Credit- 4)

The main objective of this course is to familiarise the learners with the problems and prospects of rural development in India. It will enable them to understand the approaches to rural development, objectives of the various RDPs, implementing agencies, infrastructure to rural development, etc.

The topics of this Course are divided into 5 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Introduction	3	Conceptual Understanding of Rural Development; Nature, Scope & Dimension of Rural Development; Approaches & Strategies of Rural Development
BLOCK II	Administrative and Organizational Set Up for Rural Development	4	Administrative & Organisational Set up for Rural Development at National Level; at State Level; at District Level; at Block & Local Level
BLOCK III	Different Schemes of Rural Development	3	A Brief Analysis of Rural Development Programmes; Implementing Authorities of Rural Development Programmes; Role of Bureaucracy in Rural Development
BLOCK IV	People's Participation in Rural Development	3	The Role of PRIs in Rural Development; Role of Women in Rural Development; Role of SHGs & NGOs in Rural Development
BLOCK V	Some Important Issues Relating to Rural Development Programme	3	Rural Credit System; Rural Electrification; Impact of Rural Development Programme on Social-Economic Life of People

Course P.Sc: 404
PEACE AND CONFLICT RESOLUTION
(Credit- 4)

This particular course seeks to familiarize the learners with the different approaches and methods to the understanding of peace and conflict. It will specifically focus on the different mechanisms of conflict resolutions. Due attention will be given to the role of governmental and non- governmental organizations.

The topics of this course are divided into 4 blocks intended to make the learner's course of study manageable and systematic

Block	Block Title	No. of Units	Contents
BLOCK I	Introduction	3	Conceptual Analysis of Peace and Conflict; Nature & Scope of Peace and Conflict Studies; Nature and Forms of Conflict
BLOCK II	War	4	Theories of War; Types of War I- Conventional War, Limited War, Nuclear War; Types of War II-Revolutionary War, Civil War, Guerilla War; Types of War-III- Insurgency War and Counter-Insurgency War, Proxy War & Asymmetrical War, Terrorism
BLOCK III	Approaches to Peace I	5	UN Pacific Settlement of Disputes; UN System: Peace Keeping, Peace-Making and Adjudication; Disarmament and Arms Control; Confidence Building Measures; Conflict Management & , Conflict Resolution
BLOCK IV	Approaches to Peace II	4	Functional Approach & Regionalism; Gandhian Approach; Human Security; Peace Research & Peace Movements

Faculty and Support Staff required:

At present, the Directorate has one full-time Assistant Professor for the M.A. and one Associate Professor in English Programme supported by two non-teaching staffs. Apart from that, the Programme is assisted by the faculties from the Department of English, Dibrugarh University and also some from the nearby affiliated colleges.

Instructional Delivery Mechanisms:

The Directorate has developed printed Self-Learning Materials (SLMs) for all the Courses of the M.A. in English Programme. These materials have been developed by Course-writers, from the ODL and conventional mode, trained by Resource persons from STRIDE, IGNOU. These SLMs are developed with the self-explanatory, self-contained, self-directed, self-motivating and self-evaluating approach.

These printed SLMs are the primary learning tool for the learners. Apart from the printed SLMs, the directorate also provides certain media support as listed below.

Identification of media and student support service:

A Research and Media Support Service wing has been established with a two-fold objective to facilitate in house research in Distance Education as well as to facilitate the distance learners with multi-media facilities.

It provides supplementary support to the Distance Learners by the means of Course specific lectures as Radio Programmes, “GYAN-MALINEE”, on every Thursday at 8pm from All India Radio, Dibrugarh Centre, (M/W- 521.1). It has also its own Community Radio Station (FM 90.8).

The Directorate has also initiated the process of developing Video CDs related to the Course materials; and at present it has a few video CD for this Programme.

There is a provision of sending Bulk SMS to the learners providing information regarding Counselling programmes, Personal Contact programmes, Assignments, Date and Results of Examination, other Administrative and Examination related information and so on.

Further, the learners can update themselves about the events and activities of the Directorate by logging on to its website www.ddedu.dibru.ac.in. Some of the facilities, apart from the general information are -

- Assignment questions.
- Important dates.
- Result.
- Already broadcasted Radio programmes.

Personal Contact Programmes / Counselling Programmes: The Directorate conducts weekend counselling for its learners. The personal contact programmes for these courses are also provided by the Learner Support Centers and the coordinators informs the schedules to the learners enrolled at their respective study centers. Apart from that the Directorate also conducts the following meets for the learners:

- Induction Meet

The DODL organizes one-day Induction Meet for the learners before commencement of counselling Sessions of previous year to give a clear map of the open and distance learning. It is a two-way interactive meet.

- Learners Meet

The DODL organizes learners meet to address their different problems related to the process learning.

- University Week

It is the Cultural and Sports confluence of DODL Learners and formal mode students of the University. It is organized once in a year.

a) Procedure for admissions, curriculum transaction:

Admission procedure:

- (i) Graduates (10 + 2 + 3 pattern) from any recognized university in the Major or Honours or General courses may apply for admission into a post-graduate course offered in Distance Education, D.U. and get themselves registered as learners of Distance Education, D.U.
- (ii) Provisionally admitted learners shall have to produce the transcript issued by the institution last attended or, the original mark sheet and other testimonials for verification at the Office of the DODL, D.U. as and when call for. On production of transcript/original mark sheet and other testimonials their admission to the DODL, D.U. will be confirmed latest by January.
- (iii) Students admitted shall be issued enrolment no.
- (iv) Notwithstanding any rules and procedures, a student may be refused admission if his/her past conduct in the educational institution last attended has not been satisfactory. A student who has been expelled/ rusticated or disqualified by the university may also be refused admission.
- (v) Admission of a student can be cancelled at any stage if it is found that he/she furnished incorrect information or has suppressed facts to secure admission. If any dispute arises out of such refusal/ cancellation, the decision of the Vice-chancellor, D.U. shall be final.
- (vi) The fees for the Post-Graduate Programmes in Distance Education shall be fixed by the university from time to time. Such fee shall include Admission Fee, Counseling Fee, Course Material Fee, Postal charges etc., payable in single installment at the time of admission. No cash deposition of fees shall be considered. Fees shall be accepted only in the form of a demand draft. Otherwise online payment mode of fees is highly recommended.
- (vii) The subject taken for M. A. / M. Com. programme may not necessarily be one of the subjects in his/her degree course. The candidate may be allowed to appear in any subject having relevant/ allied subject at the degree level.
- (viii) Mathematics in Degree level is a mandatory requirement for the learner who wants to take admission into the M.A. / M.Sc. Programme in Mathematics.
- (ix) A Master Degree holder under Distance Education may be allowed to appear at the Master Degree Examination again in a different programme or group if otherwise eligible. But two simultaneous degree of any kind in any mode of

education in the same institution or /and in different institution shall not be allowed.

- (x) Medium of Instruction (course materials & counseling) and Examination for the courses shall be English except for M.A. in language subjects.
- (xi) Study materials with Guidelines will be supplied to a student within a month from the last date of admission.

Admission notices/advertisements for various programmes of the Directorate of Open and Distance Learning, Dibrugarh University, are published in leading newspapers, both English and Assamese, at least forty-five days prior to the date of admission. Other than the DODL website www.dodl.dibru.ac.in, it is also notified in the Dibrugarh University website, www.dibru.ac.in. Candidates are to apply in the prescribed Application form only. Apart from the online admission process, the admission form along with the Prospectus for offline mode can be downloaded from the website www.dodl.dibru.ac.in.

Curriculum transaction

The Directorate would conduct weekend counselling for its learners. Apart from this, they would be able to solve their queries over phone by calling the concerned subject Coordinator at their respective Study Centre. Moreover, for this programme a few Video CD would be provided and some recorded lectures and discussion would be provided through Radio Broadcasting Programme 'Gyanmalini', to be broadcasted from All India Radio Dibrugarh.

(g) Admission Fees:

Rs 2500 (Course Fee / Semester) + 900 (Counseling Fee / Semester) + 400 (Enrolment Fee for the entire period of study to be paid only at the time of first entry level) + 300 (Gymkhana Fee for the entire period of study to be paid only at the time of first entry level)*

* The Gymkhana Fee of Rs. 300/- is meant only for the learners of Dibrugarh University DODL Study Centre and the same goes to the University General Fund use explicitly for Student Activities.

(h) Schedule of Programme:

A Post-Graduate programme under Distance Education shall be conducted in four parts – (Semester I, Semester II, Semester III and Semester IV). The schedule for the Distance Education System shall be as shown below:

- (i) Odd Semesters (i.e., First and Third) : July to December (including End Semester Examinations)
- (ii) Even Semesters (i.e., Second and Fourth): January to July (including End Semester Examinations)

The total marks in a Post-Graduate Programme in Distance Education shall be as follows:

- (a) All the M.A. /M.Sc. / M.Com. Programmes of DODL, D.U. are of 2-years duration and the total credit ranges from 64-72.
- (b) Total marks for the two years M.A. /M.Sc. / M.Com. Programmes of DODL, D.U. shall be 1600 per programme.
- (c) 20% of the marks in each course shall be assessed through assignments

- (d) Rest 80% of the marks in each course (paper) shall be assessed through University End Semester Examination.

The syllabus for each course (paper) shall be divided into block and units keeping in view the Credit value of the course. The norms for delivery of courses through distance mode are as under:

Credit Value of the course	Study input (hours)	Size of SLMs (unit)	No. of Counselling Sessions Theory (10% of total Study hours)	* Practical Session (hours)
2 credits	60	6 – 8	6	60
3 credits	90	10-12	9	90
4 credits	120	14 – 16	12	120
6 credits	180	20 – 24	18	180

* Some Programmes have practical component also. Practicals are held at designated institutions/ study centres for which schedule is provided by the study centre. Attendance at practical is compulsory.

(i) Assignment:

- (i) Assignment shall be a compulsory component of the evaluation process.
- (ii) 20% of the each course (paper) shall be assessed through Assignments (Inter Assessment – In Semester Examination). Rest 80% of the marks in each course (paper) shall be assessed through University End Semester Examination
- (iii) The assignments to be submitted by a student would depend upon the Credit value of the Course, as follows:

Credit value of the course	No. of Assignments
2 Credits	1
3 credits	2
4 credits	2
6 credits	2

- (iv) A candidate may submit assignments in the office of the Directorate of Distance Education or at the Study Centres within the stipulated time. Subsequently the study centres shall transmit all the assignments programme-wise and course-wise to the office of the DODL for assessment.
- (v) Marks secured on the assignments by the candidates, who appeared in the examinations but failed, shall be carried over to the next permissible chances.

- (vi) Marks secured on the assignments by the candidates who filled in the examination forms but did not appear in the examination, shall also be carried over the next permissible chances.
- (vii) A candidate who fails to submit the assignments as per clauses shall be awarded zero in the In Semester Examination in the course where assignment(s) is (are) not submitted.
- (viii) The Internal Assessment evaluation system for the Post Graduate Programme under DODL, Dibrugarh University shall also be assessed and evaluated in OMR (Optical Marks Response) Sheet through Multiple Choice Objective Type Questions and Answers by conducting mid-term examinations.

(j) Examination and Evaluation

- (i) Examination and Evaluation shall be done on a continuous basis
- (ii) There shall be 20% marks for internal assessment (In Semester) and 80% marks for End Semester Examination in each course during every Semester.
- (iii) There shall be no provision for re-evaluation of the answer – scripts of the End Semester Examinations. However, a candidate may apply for re-scrutiny.
- (iv) Internal assessment is assignment based or OMR based.
- (v) End Semester Examination:
 - (a) There shall be one End Semester Examination carrying 80% marks in each course of a Semester covering the entire syllabus prescribed for the course. The End Semester Examination is normally a written / laboratory-based examination.
 - (b) The Controller of Examinations shall then make necessary arrangements for notifying the dates of the End Semester Examinations and other procedures as per Dibrugarh University Rules (at least 20 days in advance) and the Academic Calendar / Date Sheet notified by the University / DODL, Dibrugarh University.
 - (c) The End Semester Examination for each course shall be of three hours duration.
 - (d) Setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks etc. and announcement of result of results, shall be governed by the Dibrugarh University Examination Ordinance 1972 (as emended up to date).
- (vi) Betterment Examination:
 - (a) A learner shall be entitled to take the “Betterment Examination” in any two theory courses of any of the four semesters after passing the Fourth Semester Examination only once. In this case the higher marks secured by the student shall be retained. The learner shall have to apply for betterment examination within one year after passing the Fourth Semester Examination.
 - (b) No betterment shall be allowed in the practical examination.
- (vii) A learner shall be declared as passed a course, provided he / she secures –
 - (a) at least 45% marks in each course (paper) in the End Semester Examination.
 - (b) at least 45% marks in the course (paper) in aggregate in the In-and End-Semester Examination.
- (viii) A learner shall be declared as passed a Semester, provided he / she passes all the courses of a Semester independently.
- (ix) The marks of In – Semester Examinations (i.e., Internal Assessment) obtained by the learner shall be carried over for declaring any result.

- (x) A learner who fails or does not appear in one or more courses of any End Semester Examinations up to Fourth Semester shall be provisionally promoted to the next higher Semester with the failed course(s) as carry over course(s). Such learners will be eligible to appear in the carry over course in the next regular examinations of those courses. However, the following restrictions shall be applicable:

“A learner shall be entitled to avail the chance for a maximum of 5 consecutive years from the date of admission to clear a course or courses as well as the whole programme”.

- (xi) If a learner clears the Fourth Semester Examination before clearing all the courses of the previous semesters, the result of such candidate shall be kept withheld and his / her results shall be announced only after he / she clears the courses of the previous semesters.
- (xii) A learner must pass all his / her Semester Examinations within 5 years from the date of admission to the First Semester of any programme.
- (xiii) A learner shall be declared to have passed the Fourth Semester M.A. / M. Sc. / M. Com. Degree Programme provided he / she has passed all the Semesters and in all the course separately.
- (xiv) The system of evaluation in DODL, D.U. is different from that of the Conventional Department of the University. It has a multi-tire system of evaluation:
- Self-assessment exercise within each unit of study.
 - Continuous evaluation mainly through assignments and/or Internal Assessment Examination through Multiple Choice Questions (MCQ) using OMR sheet.
 - Term-end examination.
 - Project work (Programme specific)
- (xv) The marks secured by a student in the Assignment / IA – In Semester Examination (20% of each course) is added with the marks secured in that course in End Semester examination which is 80% of the course.
- (xv) The following scale of grading system shall be applied to indicate the performance of students in terms of letter grade and grade points as

% of marks obtained in a course (Assignment + Term End)	Letter Grade	Grade Point	Qualitative Level
Above 95	O	10	Outstanding
85 – < 95	A ⁺	9	Excellent
75 – < 85	A	8	Very Good
65 – < 75	B ⁺	7	Good
55 – < 65	B	6	Above Average
50 – < 55	C	5	Average
45 – < 50	P	4	Pass
Below 45	F	0	Fail
0	Abs/I	0	Absent / Incomplete

- (xvii) The letter Grade ‘B⁺’ and above shall be considered First Class; the Letter Grade (s) ‘B’ to ‘P’ shall be considered as Second Class. However, letter Grade ‘B’ shall be considered as Second Class with minimum of 55% marks.
- (xviii) A learner is considered to have completed a course successfully and earned Letter Grade other than ‘F’ (Failed) or Abs / I (Absent / Incomplete).
- (xix) If a learner secures ‘F’ Grade in a Course, he / she shall have to reappear in the Course in the next legitimate chance.

(xx) Result of the learners appeared in the 'Betterment' examination shall not be counted for the award of Prizes / Medals / Rank or Distinction.

(xxi) A learner shall have to pay a prescribed fee to appear in the 'Betterment' Examination fixed by the University from time to time.

(k) Conversion of Marks to Grades and Calculation of GPA (Grade Point Average)

In the Credit and Grade Point System, the assessment of individual courses in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grade by some mechanism wherein the overall performance of the learners can be reflected after considering the Credit Points for any given course. However, the overall evaluation shall be designated in terms of Grade. There are some abbreviations used here that need understanding of each and every parameter involved in grade computation and the evaluation mechanism. The abbreviation and formulae used are as under:

Abbreviations and Formula's Used:

G : Grade

GP : Grade Points

C ; Credits

CP : Credit Points

CG : Credit X Grade (Product of Credit & Grades)

Σ CG : Sum of Product of Credits & Grade Points

Σ C : Sum of Credit Points.

$$\text{GPA} = \frac{\Sigma \text{CG}}{\Sigma \text{C}}$$

GPA : Grade Point Average shall be calculated for each Previous and Final Year Examination.

CGPA : Cumulative Grade Point Average shall be calculated for the entire programme by considering both Previous & Final Year taken together. It shall be calculate by the formula given below:

$$\text{CGPA} = (\Sigma \Sigma C_{ni} G_{ni}) / (\Sigma \Sigma C_{ni})$$

Here,

C_i = number of credit for the i^{th} course,

G_i = grade point obtained in the i^{th} course,

C_{ni} = number of credit if the i^{th} course n^{th} the year,

G_{ni} = grade point of the i^{th} course of the n^{th} year

After calculating the GPA for an individual year and the CGPA for the entire Programme, the value can be matched with the grade in the Grade Point table in (xvi) above

* GPA and CGPA shall be rounded off to 2 decimal points and reported to the Grade Card (Sheet) and Transcript.

(l) Conversion Formula:

Ordinarily the CGPA earned by a student may be converted to percentage of marks by following the formula mentioned as under:

$$\text{CGPA} \times 10 = \text{Percentage of Marks}$$

(m) Grade Card / Sheet (Reporting of Learners Performance):

The Grade Card / Sheet issued at the end of end term examination to each learner shall contain the following:

- a. The marks obtained by a learner in each course,
- b. The credit earned for each course registered for that year,
- c. The performance in each course indicated by the letter grade,
- d. The Grade Point Average (GPA),
- e. The cumulative Grade Point Average (CGPA) and
- f. Conversion formula.

(n) Transcript:

The University may issue consolidated Transcript on request to the Controller of Examinations which shall contain letter grades, grade points, GPA and CGPA mentioning the Course Title in detail, medium of instruction and programme duration.

(o) Rules for admission of Unsuccessful and Absentee Candidates

Unsuccessful learners fails to complete programme within the stipulated time may take re admission in the programme by paying fees fixed by the University from time to time.

(p) General:

For any matter not covered under these Regulations for the Directorate of Open and Distance Learning, the existing Dibrugarh University Rules, Ordinances and the Dibrugarh University Act, 1965 (as amended), The Dibrugarh University Examination Ordinance, 1972 (as amended up to date) and the Dibrugarh University Distance Education Ordinance, 2006 (amended up to date) shall be applicable.

(q) Requirement of the laboratory support and Library Resources:

The Programme does not require laboratory support. The Directorate of Open and Distance Learning, Dibrugarh University has a Library for its learners with sufficient books to help them through their studies. It has provision for distance learners to read as well as borrow books. Moreover, there is a provision for the learners to access the Dibrugarh University main library, Lakshminath Bezboroa Granthagar, with a present holding of approximately 175815 books and rare publications, apart from 18718 back volumes of journals, 3030 theses and dissertations.

(r) Cost estimate of the Programme and the provision:

Keeping an eye on the number of applicants applying for the conventional Master Degree in English at Dibrugarh University and the yearly output of Degree learners with major in English from various affiliated Colleges under Dibrugarh University, it can be estimated that around six-seven hundred learners may seek admission to this Programme. If the cost estimate is calculated on 100 learners, the approximate cost is as follows:

Approximate earning (per 100 learners per annum)	= Rs. 720000/-
Development (<i>SLM writing, editing, review, printing cost, recording, radio slots, remuneration, etc.</i>):	= Rs. 450000/- (approx.)

Delivery (<i>Postage, courier, door delivery, etc.</i>):	= Rs. 20000/- (approx.)
Maintenance (<i>Syllabus revision, SLM revision, Committee expenses, etc.</i>):	= Rs. 10000/- (approx.)
Staff Payment and other Expenses	= Rs. 200000/- (approx.)
Total expenditure (approx.)	= Rs. 680000/-
Hence, total earning per 100 learners	= Rs. (720000.00 - 680000.00) = Rs. 40000.00

(s) Quality assurance mechanism and expected programme outcomes:

Dibrugarh University is committed to providing quality education to all. The Directorate of Distance and Open Learning, Dibrugarh University has a mission to reach the unreached, but keeping in view the standard of curriculum and the instructional design relevant to the area of study concerned. As such, every attempt has been made to make each and every component of the teaching-learning process (for eg. the Self Learning Materials, the syllabus, the examination process, etc.) up-to-date as well as of high quality and sound relevance to the learners.

There is the Internal Quality Assurance Cell for evaluating and reviewing of the course mechanisms and for monitoring the effectiveness of the programme.
