

DIBRUGARH UNIVERSITY
DIBRUGARH

Ref. No.: DU/XVIII Convocation/2019/2109

Date : 12-03-2019

NOTIFICATION

In the greater interest of the **XVIII Convocation** of Dibrugarh University, scheduled to be held on **18.03.2019 (Monday)** and to ensure smooth **distribution of Certificates** among the candidates, the following teachers/ officers/ employees of the University are delegated the responsibilities at the respective **counters/ venues** as shown below. It is to be noted that, as per the schedule, the convocation function shall be over at **05:30 PM** and right after that the certificates are to be distributed to the candidates only on production of the **Clearance Receipt of Convocation Robes** issued by the Robe Committee. The certificates shall be distributed in the designated counters from **6:00 PM to 8:00 PM**.

Further all the entrusted persons are requested to make appropriate arrangement at their respective venues at least **one day ahead** of the Convocation and to report **latest by 04:00 PM** on the day of Convocation **at their assigned counters/venues** accordingly. The **in-charge** persons are to take **custody of the certificates** and other relevant documents from the **Assistant Registrar** (Examinations), DU, on the day of the Convocation at **2:00 PM positively**. They are also requested to make arrangement of at least one peon (*if required*) at their assigned counters, if not provided in this list.

In case of **emergency** or any assistance, if needed, during the distribution of certificates, the following persons may be contacted at their mobile numbers: Mr. Sanjib Kr. Sarmah, **Assistant Registrar 'Exams'** (9401434893), Mrs. Indrani Gogoi, **Asstt. Controller of Exams** (9435532048), Mr. Pranab Baruah, **Section Officer 'Certificate'** (7002710091), Ms. Mayouri Sharma, Certificate Branch (7002518604), Mr. Hemanta Gogoi, Certificate Branch (7086439299), **Sr. Medical Officers**, DU (9435131777/ 9435745394); **Security Officer**, DU (9654684765); Convenor, **Robe Committee** (9435131780); Convenor, **Refreshment Committee** (9401108009); Convenor, **Volunteer Committee** Dr. D. Kardong (9435473736/ 7002545686), Dr. Montu Boro (9954934003), Dr. P.K. Kakoty, Joint Controller of Exams 'B' (9435130413), Dr. Amitabh Baruah, Joint Controller of Exams 'C' (9678624605) and Mr. Arinjit Hazarika, Dy. Controller of Exams 'A' (9435008376).

Counter No.: 1 : Core Building (Ground floor), DUIET: Drawing Hall – 1

Course(s) : M.A. (Assamese, Economics, Education, Geography, Mass Communication, English)

No. of Candidates: 178 + 89 + 45 + 62 + 41 + 94 **Total: 509**

- i) **Mr. Abhijit Adyapak**, Asstt. Sys. Administrator, EDPS (Ph.9435640176) - **Incharge**
- ii) Mr. Hirumoni Kalita, Exam. Branch 'A' (Ph. 7002207358)
- iii) Mr. Moley Saikia, EDPS, Exam. Branch (Ph. 9508145600)
- iv) Mr. Jiban Jyoti Das, EDPS, Exam. Branch (Ph. 9954446131)
- v) Mr. Jiban Jyoti Sonowal, Examination 'C' (Ph. 70027866300)
- vi) Mr. Manash Borah, EDPS, Exam. Branch (Ph. 9954813543)
- vii) Mr. Nirantar Das, DUIET (Ph. 9613680651)

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| Counter No.: 2 : Core Building (1st floor), DUIET: Drawing Hall – 2 |
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Course(s) : M.A. (*Political Science, Sociology, Performing Arts, Bodo, Philosophy, Anthropology, History, Applied Psychology, Home Science*)

No. of Candidates: 121 + 68 + 29 + 20 + 61 + 09 + 48 + 17 + 03 **Total: 376**

- i) **Mr. Arun Chakraborty**, S.O.(Confidential), Exam' (Ph. 7002086934) - **Incharge**
 ii) Mr. Kalyan Gogoi, Exam. Branch 'A' (Ph.9678320184)
 iii) Mr. Nirmal Gogoi, Exam. Branch 'A' (Ph. 9954587425)
 iv) Mr. Jaydeep Mazumdar, Exam. Branch 'A' (Ph. 8638757887)
 v) Mr. Tanuj Saikia, Certificate Branch (Ph. 8752958787)
 vi) Mr. Nitul Gogoi, Exam. Branch 'C' (Ph. 9365101625)
 vii) Mr. Prahlad Nayak, DUIET (Ph. 6900792536)

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| Counter No.: 3 : Core Building (2nd floor), DUIET |
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Course(s) : M.Sc. (All Subjects), I.M.Sc. (Physics)

No. of Candidates : 252 + 07 **Total: 259**

- i) **Dr. Sadiq Hussain**, Sys. Admn. (EDPS) (Ph. 7002933161) - **Incharge**
 ii) Mr. Jayanta Taye, Exam. Branch 'A' (Ph. 9864295516)
 iii) Mr. Simanta Borah, Exam. Branch (Ph. 9435830600)
 iv) Mr. Tarun Talukdar, Exam. Branch 'C' (Ph. 8721078461)
 v) Mr. Dayananda Borah, Exam. Branch 'C' (Ph.9678491064)
 vi) Mr. Mridul Dihingia, DUIET (Ph. 7002780873)

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| Counter No.: 4 : Dept. of Elect. & Com. Engg. (Gr. floor), DUIET: Classroom– 2 |
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Course(s) : M.Com., MBA, M.Lib.I.Sc.

No. of Candidates : 154 + 46 + 23 **Total: 223**

- i) **Mr. Sanjay Konwar**, S.O., Exam. Branch 'B' (Ph. 8724905697) - **Incharge**
 ii) Mr. Dayakar Gogoi, Exam. Branch 'A' (Ph. 9957349797)
 iii) Mr. Khalid Hussain, Certificate Branch (Ph. 9401125311)
 iv) Mr. Kalyan Gogoi, Exam. Branch 'C' (Ph. 8486169084)
 v) Mr. Khanin Chutia, Certificate Branch (Ph. 9859809080)
 vi) Mr. Kiron Konwar, DUIET (Ph. 9954787014)

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| Counter No.: 5 : Dept. of Elect. & Com. Engg. (1st floor), DUIET: Classroom– 3 |
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Course(s) : MCA, M. Pharm., LLM, MSW, M.Tech., ME, M.Ed.

No. of Candidates : 43 + 16 + 21 + 113 + 14 + 18 + 06 **Total: 231**

- i) **Mr. Saurav Ranjan Sarmah**, S.S., Exam. Branch 'B' (Ph.9365532528) - **Incharge**
 ii) Mr. Tushar Saikia, Exam. Branch 'B' (Ph. 9401850783)
 iii) Mr. Manash Pratim Gogoi, EDPS, Exam. Branch (Ph. 9854541214)
 iv) Mr. Nirud Gogoi, EDPS, Exam. Branch (Ph. 9957366874)
 v) Mr. Sumanta Sonowal, Exam. Branch 'B' (Ph. 7086342221)
 vi) Mr. Appu Gogoi, DUIET (Ph. 8011652232)

EMERGENCY CELL:

- i) Mr. Haragovinda Thakuria (Ph. 9859365802)
- ii) Nityananda Gogoi (Ph. 9854809869)
- iii) Indrajit Handique (Ph. 9435530709)
- iv) Nilakanta Gogoi (Ph.7399856711)
- v) Jatin Gogoi (Ph. 9706521030)
- vi) Rupjyoti Baruah (Ph. 8876569460)
- vii) Indrajit Gogoi (Ph.7399878141)
- viii) Jayanta Gogoi (Ph. 8011727734)


Registrar
Dibrugarh University

Copy to:

1. The Hon'ble Vice-Chancellor, Dibrugarh University for favour of his kind information.
2. The Controller of Examinations, Dibrugarh University for information.
3. **The Director, DUIET, DU, for information and kind cooperation.**
4. The Joint Controller of Examinations (B & C), DU for information & necessary action.
5. The Joint Registrar (Admn), DU, for information & necessary action.
6. The Joint Registrar (Acad), DU for information & necessary action.
7. The Dy. Controller of Examinations (A), DU for information & necessary action.
8. The Assistant Registrar (Exams), DU for information & necessary action. **He is requested to handover the certificates & related documents to all the assigned counters well ahead and to take custody of all the documents at the end. He is also requested to look after all the assigned counters to ensure smooth conduct of activities and to provide assistance, as & when necessary.**
9. Person concerned (Dr./ Mr. /Ms.)
for information & necessary action.
10. The Convenor, Robe Committee, **for information and necessary coordination.**
11. The Convenor, Refreshment Committee, **for information and necessary coordination.**
12. The Convenor, Volunteer Committee, **for information and necessary assistance at the certificate distribution counters.**
13. The Sr. Medical Officers, DU, for information and necessary action.
14. The Security Officer, DU, for information and necessary action.
15. The Section Officer/ Section Superintendant, Examination Branch (B), DU, for information and necessary action. **They are requested to coordinate with the Asstt. Registrar (Exams) actively in the process of certificate distribution & collection in the assigned counters till the end.**
16. The Section Officer, Certificate/Registration/Migration, DU, for information & necessary action.
17. The Programmer, DU, for information and with a request to upload the notification in the University website.
18. **All staff of the Certificate/ Registration/ Migration Section, DU for information & active cooperation in the smooth distribution of the certificates.**
19. All staff of the Examination Branch, DU for information & **active cooperation.**
20. Office File.


Registrar
Dibrugarh University