

OFFICE OF THE REGISTRAR::DIBRUGARH UNIVERSITY::DIBRUGARH

Memo No.:DU/RG / A.09.01/19/3233

Date: 29 /04 /19

NOTICE INVITING QUOTATION

Sealed quotation are invited from the reputed Distributors/dealers/manufacturers /suppliers for **supplying of Electrical goods** as mentioned in the **ANNEXURE -1** to the Dibrugarh University on or before **2.00P.M.** dated **06/05/2019** at to the office of the undersigned with the following terms and conditions .

TERMS & CONDITIONS :

- A.) The rate quoted by the bidders are inclusive of all taxes . G.S.T. will be paid extra as per prevailing rate
- B.) The quoted rate will be valid for three years from the date of order.
- C.) The bidders must mentioned the warranty period against each item as per the schedule of items enclosed.
- D.) Bidders submitting the quotations must have to produce the following documents along with the quotation:
 - I. Dealership certificate / Municipality Trade license .
 - II. Bank Draft of **Rs. 10000/- (Rupees Ten thousand)**only as earnest money in favour of the Registrar, D.U. payable at the State Bank of India Dibrugarh University Branch. The E.M draft will be refundable only after successful completion of supply period.
 - III. G.S.T. Registration certificate.
 - IV. PAN and Income tax return certificate.

Sd/-
Registrar
Dibrugarh University
Dibrugarh
Date: 29 /04 /19

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Copy to

- 1. The Vice-Chancellor, for favour of information
- 2. The University Engineer i/c for favour of information.
- 3. The Asstt. Registrar(F&A), D.U. for information.
- 4. The PS to Registrar, D.U. for information.
- 5. The Internal Auditor, D.U. for information
- 6. Notice Board.
- 7. Office File

Sd/-
Registrar
Dibrugarh University
Dibrugarh