



**OFFICE OF THE REGISTRAR :: DIBRUGARH UNIVERSITY :: DIBRUGARH**

No: DU/RP/PME/99/1055

Date: 30.01.2020

**Notice Inviting Quotation**

Sealed quotations are invited from authorised dealers / reputed firm for the supply, installed and commissioning of various materials at Dibrugarh University as per the particulars mentioned **at annexure -I to XI** The quotation will be received by the undersigned on or before 17/02 /2020 upto 04.00 PM .

**Terms and Conditions:**

1. No Separate quotation paper will be issued from the Office. Quotation should be submitted in the Suppliers Letter Pad with Supporting documents.
2. The University reserves the right to accept or reject any or all the quotations without assigning any reason.
3. The quantity and requirements of the materials may be varied at the time of placing the supply / service order
4. Payment shall be made after successful supply, installation, commission and completion of the job.
5. The Quotation should be addressed to **the Registrar, Dibrugarh University, Dibrugarh-786004**. The Sealed envelopes must be superscribe with the NIQ Number, Material or Service or annexure Number quoted for, contact Number and Email ID of the Bidder.
6. The Bidder must clearly indicate the rate of Taxes , GST number, PAN No, etc their quotation
7. The Shortlisted firm must physically visit and inspect the site of installation prior to supply of the Materials.
8. The University shall retain 10% (if required) of total bill value as security deposit money for one year.
9. The Bidders have to submit 02 % EMD on total bid value along with their Bid/s

*H. S. S. S.*  
30.1.2020  
Registrar

Dibrugarh university

**Copy to :**

1. The Deputy Registrar (F/A), D.U for information
2. Notice Boards, D.U
3. The programmer- for publish in D.U. website.
4. Office File

*H. S. S. S.*  
30.1.2020  
Registrar

Dibrugarh university