

Ref. No.: DU/Ex/CE/Online cert/2020/ 923

Date: 27.02.2020

To

The Head/Chairperson/Director/Principal

Department/Centre/Institute & Affiliated Colleges of

Dibrugarh University

Subject: Announcing the launching of Online Service for applying Degree Certificates,

Registration, Migration etc.

Dear Sir/Madam.

We are pleased to announce the launch of **online services** for applying Degree (Original / Provisional) Certificates, Registration, Migration, Transcripts etc., The said services will be active online from **05/03/2020** (Thursday). In this regard the following points may please be perused.

1. For online application for certificates (Original / Provisional / Pre-degree/ Pre-University) no hardcopies are required to be submitted.

- 2. In case of Migration certificate, after successful online submission of application with payment, the hard copies of the downloaded form duly forwarded by the Head/ Chairperson/ Director/ Principal of the Department/ Centre /Institute/College, along with the Original Registration Card are required to be submitted.
- 3. In case of Registration Card after successful online submission of application with payment, the hardcopies of the downloaded form duly forwarded by the Head/ Chairperson/ Director/ Principal of the Department/Centre/Institute/College, along with the Original Migration Card are required to submit.
- 4. In case of Duplicate Certificate/Registration/Migration/Correction of name/Surname Change, all relevant legal documents (hard copies) are required to be submitted, after successful online submission with payment in the portal.
- In case of Transcript, after successful online submission of application with payment, the hard copy of the downloaded form is required to be submitted along with all the relevant documents.
- 6. The details of the online services as stated above shall be available in Dibrugarh University Website.

With kind regards,

Yours sincerely,

(Dr. P. K. Kakoty)
Controller of Examinations
Dibrugarh University