



TEQIP-III Project Office
Dibrugarh University Institute of Engineering and
Technology

Ltr. No. DUIET/TEQIP/2017-20/1524

Date: 06.06.2020

Minutes of the 10th BOG meeting

The 10th meeting of the Board of Governors (TEQIP-III) was held on 6th June 2020 at 11.30 AM through Video Conferencing. The Board discussed a few issues stated as agendas related to TEQIP-III and the approval of the same by the BoG.

Members Present

Sl. No.	Name	Designation
1.	Prof. Khanindra Pathak	Chairman
2.	Prof. Pramathesh Bhattacharyya	Member Secretary
3.	Prof. Naliniprava Tripathy	Member
4.	Dr. B.N.Sahoo	Member
5.	Prof. B. R. Sharma	Member
6.	Dr. Gitalee Sharma	Member
7.	Mr. Bhaskar Jyoti Saikia	Member
8.	Prof. Amrit Pal Toor	Special Invitee
9.	Prof. Anupama Sharma	Special Invitee
10.	Dr. Mukul Chandra Bora	Special Invitee
11.	Mr. Kaushik Das	Special Invitee
12.	Dr. Nayan Medhi	Special Invitee

The BoG Chairman welcomed all the members to the 10th BoG Meeting and the members discussed and scrutinized the different items as follows-

Agenda, Discussion and Decision/Resolution of the meeting: -

Item 1	Organizing the National Conference (RESTS-2020) in online mode (with tentative rescheduled dates)
Discussion	<p>The Coordinator placed the 1st item of the agenda of organizing the National Conference (RESTS-2020) on online mode before the board. The members discussed the following points regarding holding of the National Conference.</p> <ol style="list-style-type: none">1. The National Conference on online mode be held on 14th and 15th of July 2020. The last date of abstract submission and acceptance of abstract should be extended upto 25th and 30th of June 2020 respectively.2. The honorarium of the experts for the National Conference should be given as per the guidelines for TEQIP-III project on offline mode (i.e original guideline). However, the budget kept for TA/DA will not be

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	<p>incurred.</p> <p>3. The Online National Conference should be organized by introducing an online teaching-learning platform, which in turn, will help to incorporate online learning management and examination conduction process in DUIET on a permanent basis. An indigenous online education provider should be hired/procured. In this regard, the BoG Chairman invited the company Code-Tantra to give a demonstration on this line. Accordingly, the company personnel gave a demonstration in front of all the members present in the meeting. The members were satisfied and advised the Director, DUIET for procuring the same after getting the approval from NPIU.</p> <p>After thorough discussion among the members, the following resolutions were adopted.</p>
Resolution	<p>“Resolved that</p> <ol style="list-style-type: none">1. The National Conference on online mode be held on 14th and 15th of July 2020 and the last date of abstract submission be extended to 25th of June 2020. Also, notification of abstract acceptance be extended upto 30th June 2020.2. The honorarium of the experts for the Online National Conference be made as per the prescribed offline guidelines from NPIU for national/international conference and webinar (original guideline).3. The Online National Conference be organized by hiring an indigenous online education provider which will also help to introduce an online teaching-learning platform in DUIET on a regular basis.4. Director, DUIET be advised to procure the One Institute Virtual Digital Campus web-service as per Resolution 1.3 by following guidelines from NPIU and invite a quotation from the BoG nominated service provider Code Tantra after getting the approval of the revised Procurement Plan from NPIU.
Item 2	<p>Approval of the Micro level Action Plan for the Quarter-2 (July-September) 2020 & Equity Action Plan (up to September 2020)</p>
Discussion	<p>The Nodal Officer Academic presented the Micro level Action Plan for the Quarter-2 (July-September) 2020 & Equity Action Plan (up to September 2020).</p> <p>The members discussed the following points in this context-</p> <ol style="list-style-type: none">1. Regarding the Graduate Employability, the possibility of tele-education should be explored which will be beneficial to the students in remote places too where access to internet is not possible due to low band width of ISP.



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	<p>2. Regarding Faculty/Staff Development and Motivation, faculties should be motivated to publish papers in reputed journals and not just in conference proceedings.</p> <p>3. Regarding Mentoring /Twinning, more activities on online mode should be introduced in the 2nd quarter after thorough discussion between the stakeholders of the Mentor-Mentee Institutes.</p> <p>4. The approval of the Equity Action Plan (up to September 2020) was scrutinized by the board.</p> <p>In this regard, the following resolutions were taken by the BoG.</p>
Resolution	<p>“Resolved that-</p> <ol style="list-style-type: none">1. Tele-education be exercised for the benefit of the students of DUIET who cannot access the internet due to low band width of ISP.2. Faculties be motivated to publish papers in reputed journals and not just in conference proceedings.3. More activities in online mode be incorporated in the Mentoring /Twinning head of the 2nd quarter after discussion between the stakeholders of the mentor-mentee institute.4. The Equity Action Plan (up to September 2020) be approved.
Item 3	<p>Approval of extension of Procurement POs for payments subject to delivery and installation lately due to lockdown.</p>
Discussion	<p>The Coordinator, TEQIP-III placed the list of equipments for which approval is required from the BoG for the extension of Procurement POs for payments subject to late delivery and installation due to Covid-19 lockdown. The members discussed the matter and the following resolution was taken.</p>
Resolution	<p>“Resolved that the late payment against the issued list of Procurement POs be approved subject to late delivery and installation due to Covid-19 lockdown.”</p>
Item 4	<p>Any other Matter(s)</p>
Discussion	<p>The Coordinator placed before the Board the requirement of 4G internet packages to conduct video conferences from their residence during the lockdown and thereafter till the COVID19 outbreak is controlled. A mobile data package can be upgraded upto required capacity only in this regard from own registered number and the amount can be reimbursed with proper certificate for one self-registered number only.</p>



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Resolution	“Resolved that the faculty members of certain committees only can be allowed to reimburse an amount upto Rs 100/- only per day during any webinar or meeting conducted through video conference during the lockdown period. Also the claimant has to certify the necessary invoice registered on his/her name only.”
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As there were no other items to be discussed, finally, the meeting was concluded with a vote of thanks from the Director DUIET.

Members Present

Sl. No.	Name	Signature
1.	Prof. Khanindra Pathak	Present via online
2.	Prof. Pramathesh Bhattacharyya	---do---
3.	Prof. Naliniprava Tripathy	---do---
4.	Dr. B.N.Sahoo	---do---
5.	Prof. B. R. Sharma	---do---
6.	Dr. Gitalee Sharma	---do---
7.	Mr. Bhaskar Jyoti Saikia	---do---
8.	Prof. Amrit Pal Toor	---do---
9.	Prof. Anupama Sharma	---do---
10.	Dr. Mukul Chandra Bora	---do---
11.	Mr. Kaushik Das	---do---
12.	Dr. Nayan Medhi	---do---

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